

**CONTRA COSTA COMMUNITY COLLEGES'
DISTRICT GOVERNANCE COUNCIL MEETING
321 Golf Club Road, Pleasant Hill
DVC Trophy Room
Tuesday, November 1st, 2011
12:30 p.m.
AGENDA**

1. Call to order
2. Adoption of the agenda (5 Minutes)
3. Correction and approval of October 4th, 2011 minutes (5 Minutes)
4. Public Forum: (5 Minutes)
“This time is reserved for members of the public to address the District Governance Council.”
5. Chancellor’s Report (30 Minutes)
 - i. Review of November 9th, 2011 Governing Board Agenda
 - ii. Chancellor’s report
6. Reports from Constituent Groups (1 Minute Each)
7. DGC Steering Committee Report (1 Minute)
8. Adjournment at 1:30 PM

Contra Costa Community College District

District Governance Committee (DGC)

Date: October 4, 2011

Time: 1:00 p.m. – 4:00 p.m.

Location: D.O. 6th Floor

Attendance:

Classified: Linda Kohler, Ann Patton and Mike West

Faculty: Laurie Lema, Jeff Michels, A'kilah Moore, Kenyetta Tribble and Wayne Organ

Managers: Bob Estrada, Bill Oye, Sandra Smith, John Wade and Randy Tillery

San Ramon: Tedmund Munoz

Students: Albert Ambris, Daija Cornelius, Francisco Hinojosa and Alex Smith

Guests: Helen Benjamin, Gene Huff and Ray Pyle

Absent:

Classified: Greg Evilsizer, Georgette Stewart

Faculty: Michael Yeong

Managers: Tonia Teresh

Students:

Item#	Topic
1	Call to Order: a. The meeting was called to order at 1:04 p.m.
2	<u>Review of the October 4, 2011 agenda:</u> a. The Faculty requested that Item#6 (Awarding of Honorary Degrees) be removed from the agenda because it is a 10+1 issue and needs to go to consultation. b. The agenda was approved with the removal of Item #6.
3	<u>Correction and approval of September 6, 2011 minutes:</u> a. Add Kenyetta Tribble to CCC Faculty attendance; move Kelly Ramos from Faculty to Classified; and Remove Coleen Lento.

	<p>b. The minutes were approved with corrections.</p>
<p>4</p>	<p><u>Public Forum:</u></p> <ul style="list-style-type: none"> • No public comment.
<p>5</p>	<p><u>Chancellor’s Report {Helen Benjamin}:</u></p> <p>a. <u>Review of October 12th, 2011 Governing Board Agenda</u></p> <ul style="list-style-type: none"> i. The closed session starts at 4:30 and the opens at 6:00 p.m. The meeting is at the District Office. ii. Correction to 17b: replacement of stolen property at LMC was from the library (not the bookstore). iii. <u>Non-consent agenda:</u> <ul style="list-style-type: none"> a) 21A: According to Title 5 the Board may designate portions of the ending balance. There will be three designated accounts for specific purposes: Faculty Load Banking, Accrued Vacation Liability and Instructional Services Agreement (ISAs)/FTES Payback. These accounts (Fund 29-Debt Service Fund) are setup at each location: see governing board agenda for exact numbers. b) 21B: Resolution approving the form of and authorizing the execution... refund at a lower rate bond rate the taxpayers not the district. c) 22A: abolishing classification descriptions. d) 22B: approval of pt faculty... e) 24A: Facilities Planning Agreements f) 24B: Acceptance of contract work. g) 24C: Adding new member to the bond oversight committee. h) 24D: Resolution to negotiate a project labor agreement. iv. <u>General agenda items</u> <ul style="list-style-type: none"> a) A: 2nd Read for proposed changes to achieve ward equalization. b) B: Focused midterm reports for LMC and CCC. c) C: College Outreach Efforts d) D: Local purchasing policies and procedures – the Board asked if the District could have a clause for local vendor preference. e) E: Local employee hiring – Request for a clause on a local residency requirement. f) F: Annual sustainability update. <p>b. <u>Chancellor’s Report</u></p> <ul style="list-style-type: none"> i. The SB 1143 taskforce report is out.

	<ul style="list-style-type: none"> a) The faculty expressed that there was a lot of potential implications and a lot of talk about standardization across the state. b) Chancellor Benjamin would like to have a district-wide conversation around SB 1143. c) A suggested introduction to the report would be to communicate how the current system would be affected if all of the proposed ideas were enacted. The sentiment is that the bill is closing the door on a lot of students. <ul style="list-style-type: none"> ii. Hiring processes underway for hiring; by November there should be an Interim President for CCC. iii. The Chancellor will be sharing a report on servicing non-traditional students (e.g. all online universities).
6	<p><u>BP 1018 {Awarding of Honorary Degrees; 2nd Read; Helen Benjamin}</u></p> <ul style="list-style-type: none"> a. Removed: this item has to go to consultation.
7	<p><u>BP 1019 {Public Participation at Governing Board Meetings; 3rd Read; Helen Benjamin}</u></p> <ul style="list-style-type: none"> a. BP 1019 was approved.
8	<p><u>Equity Issues (Helen Benjamin; 15 minutes)</u></p> <ul style="list-style-type: none"> a. Mojdeh and Gene met with the IDEA committee at LMC and shared the data on the 87 impacted workers. There was a disproportionate impact on people of color district-wide. b. The Chancellor commented that asking questions is something that employees shouldn't fear and is the right approach when there is doubt or suspicions.
9	<p><u>SS 3025 – Freedom of Expression Discussion (10 minutes)</u></p> <ul style="list-style-type: none"> a. This item was approved at the last meeting. b. The process of incorporating this procedure into the HR procedures by a regular review process done in batches.
10	<p><u>DGC Bylaws Changes (2nd Reading; Bill Oye)</u></p> <ul style="list-style-type: none"> a. The red highlights are the changes from the last meeting. b. The yellow highlight are the most recent suggested changes: c. Faculty: May is a difficult time and may not be realistic for faculty. d. The motion to change the DGC Bylaws was approved. e. The District Office would be responsible for posting the updated bylaws to the website.
11	<p><u>Project Labor Agreements</u></p> <ul style="list-style-type: none"> a. This agenda was put on the agenda to see if DGC wanted to address it.

	<p>b. Comments:</p> <ul style="list-style-type: none"> i. 77% of the bond money is going to union workers. It was suggested that we watch what the Board is doing and take issue as it comes if necessary. ii. The District needs to investigate the workers more and not just because it's Union employment. iii. DGC can identify principles and values and give input and advice to the Governing Board but doesn't see it as a governance issue. iv. It's not a shared governance issue it is a political issue. v. The strategic plan (referring to work force and economic development #3). Does going into a PLA serve what we are trying to do as a community college? Suggest that DGC not oppose or impose an opinion on the issue, which could potentially split up the community.
<p>12</p>	<p><u>Work Session to better the DGC (20 minutes)</u></p> <ul style="list-style-type: none"> a. DGC would prepare a summary "brief" of actions after meetings as well as what's coming up on the horizon: minutes (topic – outcome sections). The bottom or sideline of the outcome should have the lead's name. This would be the responsibility of the constituents on a regular basis. b. Newsletter: No comment. c. Move to CCCConfer meetings. <ul style="list-style-type: none"> i. There is an advantage to seeing body language and movement. ii. There is a loss of interpersonal connections. iii. It gets confusing. iv. There should be an open conference line for those who can't make the meeting, so that they may listen in. d. Time efficiency: <ul style="list-style-type: none"> i. Time allotment for each item (for example: Item #1, 2:00-2:15). e. Development of blogs and forums: Who does it? <ul style="list-style-type: none"> i. Reps could explain the governance model to their constituencies. f. FSCC and DGC meetings at the same time. <ul style="list-style-type: none"> i. It could work really well. It is a one-hour change. g. Present info on governance during new employee orientations: <ul style="list-style-type: none"> i. There needs to be inquiry into whether presentations on governance can be included. ii. Show employees where DGC is located at on the website. iii. Create a youtube with screen shots to show employees about governance. h. DGC to report at various college council meetings: <ul style="list-style-type: none"> i. DGC reps to report to college councils.
<p>13</p>	<p><u>Reports from Constituent Groups</u></p> <ul style="list-style-type: none"> a. Faculty: Focusing on hiring F/T Faculty: DVC = 6; LMC = still in the process and CCC = 2. b. Students: CCC: the ASU is beefing up their representation on college-wide committees and there are currently 20 students serving; CCC attended the ASGA conference in LA and are currently raising funds; and the CCC Achievement Gap committee recently met. LMC now has a full board. DVC is preparing for their student activity fee and 84% of clubs participated in their ICC retreat. c. Managers: Having conversations on the use of reserves and had a debriefing on the gas leak last Thursday

	d. Classified: The three councils had a district-wide meeting on September 15 th . There was a true colors workshop and classified felt that the meeting/workshop was a good bonding experience.
14	<u>DGC Steering Committee Report</u> a. No report.
15	Adjournment: 3:00 p.m.