

District Governance Council
Minutes
January 27, 2009

Roll Call

Classified:

Present: Krista Ducharme, Michael Gong, Jocelyn Iannucci, Linda Kohler, Mercy Pono

Absent: Alma Cardenas, Mike West

Faculty:

Present: Richard Akers, Erich Holtmann, Laurie Lema, Jeffrey Michels, Michael Norris, Ruth Sison

Absent: Glenn Appell

Management:

Present: Bob Estrada, Helen Kalkstein, Lyn Krause, Lindy Wille

Absent: Yvonne Canada, John Wade

San Ramon Campus:

Present: Kevin Horan

Absent:

Student:

Present: Christina Cannon

Absent: Yu-Han Cheng, Elaine Davis, Simmon Leone

Guests:

Helen Benjamin, Gene Huff, Kindred Murillo

1. Call to Order

The meeting was called to order at 1:09pm.

2. Review of January 27, 2009 agenda

Agenda was approved.

3. Correction and Approval of November 11, 2008 and December 2, 2008 minutes

Minutes were approved.

4. Chancellor's Report

• Review of January 28, 2009 Governing Board Agenda

The Chancellor spoke about the hiring of a new auditing firm to look at the District's books. She acknowledged several issues that the District has:

- IT and Business Office practices
- Collection of funds, how the funds come into individual colleges
- The need for one person to review some journal entries
- Draw down process

The Chancellor left the room for several minutes so that her performance review could be discussed outside of her presence.

• Chancellor's report

District HR will begin process of Faculty agreement negotiations.

Enrollment Stats are good, Head count up district wide 10.6%

5. Human Resource Procedure 2040.01, Sabbatical Leave for Faculty (Revised) – 3rd Read
{Gene Huff}

The following changes were discussed:

6. The chair shall submit the request to the committee for a vote by mail or electronic mail ballot or in a formal meeting if the request has been submitted in a timely manner meaning that the request is made before the change is made and the change is ~~not a substantive one to the~~ **equivalent in** scope, rigor and quality of the approved original application.
7. If the request is not timely or is ~~a substantive change not equivalent~~, then it shall not be forwarded to the committee and shall be denied by the chair.
8. A majority of the committee members who must approve the request for modification in order for it to be accepted.

There was a motion/seconded to approve the amended changes. Motion passed.

6. Budget Report – Information/Discussion {Kindred Murillo}

Murillo stated that the latest news was that the state may have an 18 month budget in 2 weeks. Community Colleges may not be hit as bad as anticipated, but there will be a 1.5% property tax deficit this year. CCCCDCD may see a \$1.5M loss in the current year. The state will be deferring \$430M more apportionment payments to the colleges into the next fiscal year.

7. District Budget Strategy – Information/Discussion {Kindred Murillo}

The District is still looking for ways to save/conservate cash flow. Murillo urged everyone not to spend if you don't need to. The projected cash flow is the #1 issue due to deferred budgets. We don't want to destroy what makes us money - sections and serving students. Productive growth (filling all sections to the maximum) saved money while serving more students.

8. Enrollment Report, Fall 2008, reporting Period: As of 1/12/09 - Information {Kindred Murillo}

Enrollment is up District-wide. There is a 10.6% head count growth.

9. Reports from Constituent Groups

Classified – DVC held nominations for Exemplary Employee Awards, Judy Walters held meetings with the classified staff, and the CSCC will be reviewing applications for the Statewide Classified Awards.

Faculty – No report

Managers – No report

Students – Christina Cannon is a new representative for LMC.

10. DGC Steering Committee Report

The committee did not meet so there is no report.

11. Adjournment

The meeting was adjourned at 2:20pm.