

District Governance Council

September 1, 2009

Meeting Minutes

Roll Call

Classified:

Present: Krista Ducharme, Michael Gong, Jocelyn Iannucci, Linda Kohler, Rose Orpilla, Mercy Pono, Mike West

Absent:

Faculty:

Present: Laurie Lema, Jeffrey Michels, Michael Norris, Ruth Sison

Absent:

Management:

Present: Yvonne Canada, Linda Cherry, Robert Estrada, Michael Todd, Lindy Wille

Absent: Lyn Krause, John Wade

San Ramon Campus:

Present: Russ Holt

Absent: N/A

Students:

Present: Kristina Bautista, Christina Cannon, De'shawn Woolridge

Absent:

Guests: Helen Benjamin, Deborah Blue, Judy Breza, Sandi McCray, Kindred Murillo, Georgette Stewart, Emily Stone

1. Call to Order

The meeting was called to order at 1 p.m.

2. Review of the September 1, 2009 agenda

The agenda was approved.

3. Correction and approval of July 21, 2009 minutes

Minutes were tabled until the September 22, 2009 meeting.

4. Chancellor's Report

- Review of September 9, 2009 Governing Board Agenda
- Chancellor's report
 - The 60th Anniversary History book has been written. There will be a book party on Oct. 5, 2009, from 1-3 p.m. All will receive invitations
 - The Chancellor asked Kindred Murillo to provide the presentation on the Adoption Budget for 2009-10.

5. Adoption Budget for 2009-10 (Kindred Murillo and Judy Breza)

- This year, the District resolved parking budget by moving Police Services expenditures from the parking revenue account into the general fund. In addition, they reconciled all District accounts and budgeted all on-going expenses.

Members of DGC asked the following questions:

- What is the reason for the cuts to the colleges?
 - We need to come in on target for the new FTES cap based on the “workload reduction” from the state. We can’t exceed 29,837 FTES as we won’t receive apportionment beyond this number.
 - The spring schedule will have to be very small to make up for the large summer and fall schedules.
- Clarification of 5000 category expenses (requested at the August 25, 2009 DGC Budget meeting).
 - Judy Breza distributed a handout, which included information clarifying the 500 category expenses at each of the colleges, the District Office and District-wide.
- Clarification of 2100 category expenses
 - Permanent classified, management, hourly staff-all non-academic staff
- Faculty Senate Coordinating Council (FSCC)
 - The FSCC had concerns about the use of the undesignated reserve funds. They would like to see more released, as a priority. Faculty efficiency rates have gone up substantially, over last year.
- Need to have a good focus on the use of the reserves.
- Look very carefully at the possible cuts, for categoricals, next year.
- Equitable FTES funding to the colleges. C-hourly allocation issues.
- Don’t know about mid-year cuts. Maybe 2, about \$3 million. Maybe need to use reserve for mid-year cuts or to help backfill categorical funded programs.

Classified: Motion to approve budget. Second. Amendment: Support the budget and the priorities that DGC identified in the Aug. 25, 2009 DGC Budget Meeting remain in Management’s thoughts as they make cuts. Carried by Management, Classified and Students. Faculty did not vote to carry.

6. Enrollment Management (Deborah Blue and Kindred Murillo)

- Handout/slides
- First started team; focus was on growth. Now it is making strategic decisions about growth. If we grow, how do we grow? Now how do we manage enrollment down and maintain quality.

DGC perceived issues:

- Changing student demographics at colleges. Do the colleges want to control who enrolls.
- Priorities, timing of decisions.
- Deal with Enrollment Management issues early

- Determination of course offerings
 - Deborah Blue and Kindred Murillo will bring the Enrollment Management issues back to DGC throughout the year.
7. **Equal Employment Opportunity Plan DGC Sub-Committee Report** (Michael Norris, Chair)
- Michael will email the DGC sub-committees the suggestions made by Faculty for consideration at the Sept. 22, 2009 meeting, for discussion by DGC.
 - All comments/revisions must be submitted for discussion at the Sept. 22, 2009 meeting.
8. **Board Policy 2056, Code of Ethics (Information)-1st Read** (Sandi McCray)
- Bring back for second read.
9. **Human Resource Procedure 1010.01, Equal Employment Opportunity Plan** (Final Draft)-4th Read (Gene Huff)
- Tabled to the Sept. 22, 2009 meeting
10. **Expanded DGC 2009-10; Allocation Formula and Budget Committee-Discussion** (Kindred Murillo and Yvonne Canada)
- Explanation of “expanded”: DGC will meet, as needed, from 3-4 p.m. for the Budget discussions. Kindred will have an agenda starting with the Oct. meeting.
 - DGC approved the expansion of the meetings.
11. **Constituency Reports**
- Students: introduced new CCC representative
 - Classified: passed amended constitution
12. **Adjournment 3:57 p.m.**