

Measure A Bond Oversight Committee Minutes Index

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September 26, 2002

Call Meeting to Order

Presentations from the Public

Agenda - Action Items

- Election of Officers. The Committee will elect a Chair, Vice-Chair, and Secretary

General Agenda Items - Information/Discussion

- Contra Costa Community College District mission and partnership with the Oversight Committee - Chuck Spence
- Review of California state laws governing Proposition 39 elections and establishment of the Bond Oversight Committee - John Hendrickson
- Introduction of the audit firm performing Measure A performance and financial audits – Paul Peterson Measure A construction program - Tom Beckett

Action Item

- Establish semi-annual meeting calendar
- Establish date for annual report to Governing Board

Adjourn

November 14, 2002

Call Meeting to Order

Presentations from the Public

General Agenda Items - Information/Discussion

- Measure A construction program update - Tom Beckett
- Measure A Bond sale - Mike Bush
- Investment Report - Doug Roberts
- December 11, 2002 report to the Contra Costa Community College District Governing Board

Action Item

- Accept 2001-02 annual fiscal audit - Paul Peterson
- Accept 2001-02 annual performance audit - Paul Peterson
- Set meeting calendar

Adjourn

March 13, 2003

Call Meeting to Order

Presentations from the Public

Agenda - Action Items

- Election of officers
- Approval of minutes of November 14, 2002 meeting

General Agenda Items - Information/Discussion

- Progress report on Measure A projects - Tom Beckett

Adjourn

July 10, 2003

Call Meeting to Order

Presentations from the Public

Action Items

- Minutes of the March 13, 2003 committee meeting

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General Agenda Items - Information/Discussion

- Measure A Expenditure Report Task Force - Task Force Members: Brock Arner, Michael Dugan, Roger Henry, Hermann Welm
- Progress Report on Measure A Projects - Tom Beckett
- Measure A Communication Plan - George Medovoy
- Agenda Items for next Committee Meeting

Adjourn

November 13, 2003

Call Meeting to Order

Presentations from the Public

Action Items

- Minutes of the July 10, 2003 committee meeting
- Accept 2002-03 annual fiscal audit - Paul Peterson
- Accept 2002-03 annual performance audit - Paul Peterson
- Accept the 2002-03 Scheduled Maintenance Special Repair examination – Bruce Rich, Parsons-Brinckerhoff
- Staggering of committee member terms

General Agenda Items - Information/Discussion

- Measure A construction program update - Tom Beckett
 - Measure A Communication Plan - George Medovoy
 - Investment Report - Doug Roberts
 - December 10, 2003 report to the Contra Costa Community College District Governing Board
- Next meeting agenda

Adjourn

March 11, 2004

Call Meeting to Order

Presentations from the Public

Agenda - Action Items

- Approval of minutes of November 13, 2003 meeting

General Agenda Items - Information/Discussion

- Committee member appointments
- Continuing disclosure obligations
- Progress report on Measure A projects - Tom Beckett

Adjourn

July 8, 2004

Call Meeting to Order

Presentations from the Public

Agenda - Action Items

- Approval of minutes of March 11, 2004 meeting

General Agenda Items - Information/Discussion

- Introduction of Thomas Smith, Vice Chancellor, Finance and Administration
- Committee member appointments approved by Governing Board
- Continuing disclosure obligations
- Status report on Measure A projects - Alex Edwards

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- General Obligation Bonds Issuance, Election of 2002, Series 2004, in the amount of \$45,000,000 - Tom Smith

Adjourn

November 18, 2004

Call Meeting to Order

Presentations from the Public

Agenda - Action Items

- Approval of minutes of July 8, 2004 and March 11, 2004 meeting

General Agenda Items - Information/Discussion

- Introduction of Jeffrey Kingston, Vice Chancellor, Facilities and Operations
- Introduction of new Committee member appointments
- Scheduled Maintenance and Special Repair Examination – Parsons Brinckerhoff Construction Services
- Status report on Measure A projects - Jeffrey Kingston
- General Obligation Bonds Issuance, Election of 2002, Series 2004, in the amount of \$45,000,000 - Tom Smith
- Set Committee Calendar
 - March 10, 2005
 - July 14, 2005
 - November 10, 2005

Adjourn

March 10, 2005

Call Meeting to Order

Presentations from the Public

Agenda Items

- Minutes of regular meeting March 11, 2004
- Minutes of regular meeting November 18, 2004

General Agenda Items - Information/Discussion

- Introduction of Lois Callahan, Interim Chancellor
- Facilities Modernization Program Report- Jeffrey Kingston
- Committee Membership Replacement Terms & Composition
- Set Revised Committee Calendar
 - July 27, 2005
 - January 25, 2006

Adjourn

August 11, 2005

Call Meeting to Order

Presentations from the Public

Agenda Items

- Committee Membership
- Chair Assignments
- Minutes of regular meeting March 11, 2004
- Minutes of regular meeting July 8, 2004
- Minutes of regular meeting November 18, 2004
- Minutes of regular meeting March 10, 2005

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General Agenda Items - Information/Discussion

- Introduction of Dr. Helen Benjamin, Chancellor
- Facilities Modernization Program Report
- Committee Membership Replacement Terms & Composition
- Set Revised Committee Calendar
 - November 30, 2005

Adjourn

November 30, 2005

Call Meeting to Order

Presentations from the Public

Agenda Items

- Approval of Minutes of regular meeting March 11, 2004
- Approval of Minutes of regular meeting July 8, 2004
- Approval of Minutes of regular meeting March 10, 2005
- Approval of Minutes of regular meeting August 11, 2005

General Agenda Items - Information/Discussion

- Election of Committee Chair Replacement
- Nomination of Committee Membership Replacements
- Measure A Report to the Community
- Facilities Modernization Program Report- Jeffrey Kingston
- Board Report for Deferral/Redesign of Projects Due to Inflation
- Review Draft of Measure A Newsletter
- Presentation of Cost Control Program
- Handouts:
 1. Corrected copy of Attendance Roster
 2. Governing Board adopted Rules and Regulations for the Measure A Bond Oversight Committee
 3. Governing Board approved Report 32-C: Measure A Bond Oversight Committee- Member Replacements

Adjourn

March 15, 2006

Call Meeting to Order

- Tour of LMC facilities

Presentations from the Public

Agenda Items

- Approval of Minutes of regular meeting November 30, 2005

General Agenda Items - Information/Discussion

- Election of Committee Chair Replacement
- Nomination of Committee Membership Replacement
- Review of Committee Responsibilities for New Members
- Measure A Report to the Community
- Status Report on Measure A Projects
- Future Bond Planning
- Scheduled Maintenance and Special Repair Examination - Parsons Brinckerhoff Construction Services

Adjourn

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July 19, 2006

Call Meeting to Order

- Tour of CCC facilities

Presentations from the Public

Agenda Items

- Approval of Minutes of regular meeting March 15, 2006

General Agenda Items - Information/Discussion

- Election of Committee Chair Replacement
- Nomination of Committee Membership Replacement
- Bond Sale of Last Issuance of Bonds
- Status Report on Measure A Projects
- Update on Administrative Costs to Date
- Oversight Committee for Measure A 2006

Adjourn

November 8, 2006

Call Meeting to Order

- Tour of DVC facilities

Presentations from the Public

Agenda Items

- Approval of minutes of regular meeting March 15, 2006
- Approval of minutes of regular meeting July 19, 2006

General Agenda Items - Information/Discussion

- Election of Committee Chair Replacement
- Nomination of Committee Membership Replacement
- Status Report on Measure A Projects
- Possibility of Relocating Contra Costa College Due to Seismic Concerns

Adjourn

February 7, 2007

Call Meeting to Order

Presentations from the Public

Agenda Items

- Goals/plans for 2007
- New project report format
- Economic Impact Study and its relationship to bond expenditures
- Audit results
- District bond project management
- 2007 meeting dates
- Attendance and Quorums

Adjourn

March 15, 2007

Call Meeting to Order

- Tour of SRC facilities

Presentations from the Public

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Agenda Items

- Approval of minutes of business meeting February 7, 2007

General Agenda Items - Information/Discussion

- Nomination of committee membership replacements
- Summary of annual report presented to the Governing Board on 2/28/07
- Status report on Measure A projects
- Goals/plans for 2007

September 19, 2007

Call Meeting to Order

Presentations from the Public

Agenda Items

- Approval of minutes of March 15, 2007, meeting
- Oversight committee participation in Project Labor Agreement (PLA)
- Annual communication to public on role of Measure A committee and information on project progress

General Agenda Items - Information/Discussion

- Nomination of committee membership replacements
- Project Labor Agreement – information
- Progress report on Measure A 2002 and Measure A 2006
- Status report on Measure A projects

Other

October 8, 2007

Call Meeting to Order

Presentations from the Public

Agenda Items

- Approval of minutes of September 19, 2007, meeting

General Agenda Items - Information/Discussion

- Project Labor Agreement (PLA)
 - o Temporary chairperson
 - o Question on addressing the Governing Board resolution for the PLA
 - o Committee authority
 - o PLA background and research findings
 - o Proposal to recommend the Governing Board rescind the PLA resolution
 - o Committee public report
- Deferred maintenance policy and management procedures
 - o Status of the District's commitment to establish policy and procedures
 - o Background on establishment of policy and procedures

January 23, 2008

Call Meeting to Order

Presentations from the Public

Agenda Items

1. Welcome and introductions: committee and guests
2. Additions and deletions to the agenda
3. Annual organizational meeting
 - a. selection of officers: chair, vice chair, secretary

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- b. meeting schedule for 2008*
 - c. committee membership list*
 - 4. Approval of minutes of October 8, 2007, meeting*
 - General Agenda Items - Information
 - 5. Presentation: Bond Oversight Committee roles and responsibilities* (John Hartenstein, Partner, Orrick, Herrington & Sutcliffe LLP)
 - 6. CCCCD's scheduled maintenance plans (Ray Pyle, Chief Facilities Planner)
 - a. 2006-2007
 - b. 2007-2008
 - 7. Bond budget update, project reports and quarterly report* (Doug Roberts, Mark Zacovic, Business Services and Ray Pyle)
 - a. Measure A 2002
 - b. Measure A 2006
 - c. Status of bond audits for year ended June 30, 2007
 - 8. Annual report to the community*
 - 9. Invitation to solar power project dedication – January 31, 2008*
 - Reports
 - 10. Chancellor
 - 11. Contra Costa College report (President McKinley Williams)
 - 12. Diablo Valley College report (President Judy Walters)
 - 13. Los Medanos College report (President Peter García)
 - 14. Committee chair report (Jack Weir)
 - a. Review annual report to Governing Board (January 30, 2008)
 - 15. Items for consideration for future agendas
 - 16. Next meeting: April 23, 2008, 6:00 p.m., District Office Board Room
- Adjourn

April 23, 2008

- I. Call Meeting to Order
- II. Presentations from the Public
- III. Welcome and Introductions – Committee And Guests
- IV. Action Items
 - 1. Review and APPROVE April 23, 2008, agenda (Attachment)
 - 2. Review and APPROVE January 23, 2008, minutes (Attachment)
 - 3. Review and RECOMMEND FOR APPROVAL to the Governing Board the bond audits for year ended June 30, 2007 (Attachment)
- V. Information
 - 4. Measure A 2002 update (Attachment)
 - a. Budget update
 - b. Project reports
 - c. Quarterly report
 - 5. Measure A 2006 update (Attachment)
 - a. Budget update
 - b. Project reports
 - i. Solar project
 - ii. Energy efficiency rebate check
 - iii. Athletic fields
- VI. Reports
 - 6. Chancellor (Helen Benjamin)
 - 7. Contra Costa College (President McKinley Williams)
 - 8. Diablo Valley College (President Judy Walters)
 - 9. Los Medanos College (President Peter Garcia)

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- 10. Committee chair (J. Dale Hudson)
- VII. Comments from Committee Members
 - 11. Future agenda items
- VIII. Committee Information
 - 12. Committee membership list (Attachment)
 - 13. Next meetings: (Attachment)
 - a. July 23, 2008, 6:00 p.m.
 - b. October 15, 2008, 6:00 p.m.
- IX. Adjourn

July 23, 2008

- I. Call Meeting to Order
- II. Presentations from the Public
- III. Welcome And Introductions – Committee And Guests
- IV. Action Items
 - 1. Review and APPROVE July 23, 2008, agenda (Attachment)
 - 2. Review and APPROVE April 23, 2008, minutes (Attachment)
- V. Information
 - 3. Measure A 2002 update (Attachment)
 - a. Budget update
 - b. Project reports
 - c. Quarterly report
 - 4. Measure A 2006 update (Attachment)
 - a. Budget update
 - b. Project reports
- VI. Reports
 - 5. Contra Costa College (Vice President Carol Maga)
 - 6. Diablo Valley College (President Judy Walters)
 - 7. Los Medanos College (President Peter Garcia)
 - 8. Committee chair (J. Dale Hudson)
- VII. Comments from Committee Members
 - 9. Future agenda items
- VIII. Committee Information
 - 10. Committee membership list (Attachment)
 - 11. Next meeting: (Attachment)
 - a. October 15, 2008, 6:00 p.m.
- IX. Adjourn

October 15, 2008

- I. Call Meeting to Order
- II. Presentations From The Public
- III. Welcome And Introductions – Committee And Guests
- IV. Action Items
 - A. Review and approve October 15, 2008, agenda (Attachment)
 - B. Review and approve July 23, 2008, minutes (Attachment)
- V. Information
 - A. Measure A 2002 update (Attachment)
 - B. Measure A 2006 update (Attachment)
- VI. Reports
 - A. Contra Costa College (President McKinley Williams)

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- B. Diablo Valley College (President Judy Walters)
- C. Los Medanos College (President Peter Garcia)
- D. Committee chair (J. Dale Hudson)
- VII. Comments From Committee Members
 - A. PLA update
 - B. Annual Report
 - C. Future agenda items
- VIII. Committee Information
 - A. Committee membership list (Attachment)
 - B. Meeting dates for 2009: (Attachment)
 - a. January 21, 6:00 p.m.
- IX. Adjourn

January 21, 2009

- I. Call Meeting to Order
- II. Presentations From The Public
- III. Welcome And Introductions – Committee And Guests
- IV. Action Items
 - A. Review and approve January 21, 2009, agenda (Attachment)
 - B. Review and approve October 15, 2008, minutes (Attachment)
- V. Information
 - A. Measure A 2002 update (Attachment)
 - B. Measure A 2006 update (Attachment)
- VI. Reports
 - A. Chancellor
 - B. Contra Costa College (President McKinley Williams)
 - C. Diablo Valley College (President Judy Walters)
 - D. Los Medanos College (President Peter Garcia)
 - E. Committee chair (J. Dale Hudson)
- VII. Comments From Committee Members
 - A. PLA update
 - B. Annual Report
 - C. Future agenda items
- VIII. Committee Information
 - A. Committee membership list (Attachment)
 - B. Meeting dates for 2009: (Attachment)
- IX. Adjourn

April 22, 2009

- I. Call Meeting to Order
- II. Presentations From The Public
- III. Welcome And Introductions – Committee And Guests
- IV. Action Items
 - A. Review and approve April 22, 2009, agenda (Attachment)
 - B. Review and approve January 22, 2009, minutes (Attachment)
 - C. Review and recommend for acceptance to the Governing Board the bond audits for year ended June 30, 2008 (Attachment)
 - D. Move the October 22, 2009 meeting to October 14, 2009
- V. Information
 - A. Measure A 2002 update (Attachment)

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- VI. B. Measure A 2006 update (Attachment)
Reports
 - A. Chancellor (Helen Benjamin)
 - B. Contra Costa College (President McKinley Williams)
 - C. Diablo Valley College (President Judy Walters)
 - D. Los Medanos College (President Peter Garcia)
 - E. Committee chair (J. Dale Hudson)
- VII. Comments from Committee Members
 - A. Future agenda items
- VIII. Committee Information
 - A. Committee membership list (Attachment)
 - B. Meeting dates for 2009: (Attachment)
- IX. Adjourn

July 22, 2009

- I. Call Meeting to Order
- II. Presentations From The Public
- III. Welcome And Introductions – Committee And Guests
- IV. Action Items
 - A. Review and approve July 22, 2009, agenda (Attachment)
 - B. Review and approve April 22, 2009, minutes (Attachment)
- V. Information
 - A. Measure A 2002 update (Attachment)
 - B. Measure A 2006 update (Attachment)
- VI. Reports
 - A. Chancellor (Helen Benjamin)
 - B. Contra Costa College (President McKinley Williams)
 - C. Diablo Valley College (President Judy Walters)
 - D. Los Medanos College (President Peter Garcia)
 - E. Committee chair (J. Dale Hudson)
- VII. Comments From Committee Members
 - A. Annual Report
 - B. Future agenda items
- VIII. Committee Information
 - A. Committee membership list (Attachment)
 - B. Meeting dates for 2009: (Attachment)
- IX. Adjourn

October 14, 2009

- I. Call Meeting to Order
- II. Presentations From The Public
- III. Welcome And Introductions – Committee And Guests
- IV. Action Items
 - A. Review and approve October 14, 2009, agenda (Attachment)
 - B. Review and approve July 22, 2009, minutes (Attachment)
- V. Information
 - A. Measure A 2002 update (Attachment)
 - B. Measure A 2006 update (Attachment)
- VI. Reports
 - A. Chancellor (Vice Chancellor Deborah Blue)

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