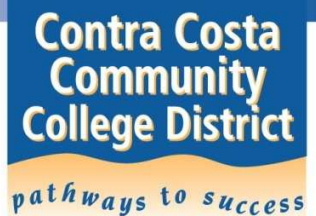


# Chancellor's CABINET HIGHLIGHTS



This is a publication of the Contra Costa Community College District Chancellor's Office  
Dr. Helen Benjamin, Chancellor

**Members of the Chancellor's Cabinet:** *Helen Benjamin*, Chancellor; *Peter Garcia*, President, DVC; *Eugene Huff*, Vice Chancellor, Chief Human Resources Officer; *Tim Leong*, Director, Communications and Community Relations; *Richard Livingston*, Interim President, LMC; *Mojdeh Mehdizadeh*, Vice Chancellor, Chief Information Officer; *Ray Pyle*, Chief Facilities Planner; *McKinley Williams*, President, CCC

## September 2011

### Mission

The mission of the Chancellor's Cabinet is to serve as the leadership team ensuring the capacity of our District to educate students effectively and meet the needs of our communities in partnership with classified staff, faculty, and other managers.

### Linked Learning Presentation

Gary Yee and Luis Chavez from Career Ladders Project shared with Cabinet a presentation on linked learning. Cabinet reached consensus for the District to participate in the California Community College Linked Learning Initiative.

### Review of Consolidated Departments

Cabinet agreed to evaluate the two departments that were consolidated, Information Technology and Research and Planning, to find out how they are doing and consider other functions that should be consolidated in the future.

### Cabinet Meets Interim CSUEB President Leroy Morishita

California State University East Bay interim President Dr. Leroy Morishita met with Cabinet and discussed possible future collaborative opportunities including support for their college's Early Start program, a course that is highly recommended for freshman students during summer 2012.

### JobLinks 2012 Supported by Cabinet

Cabinet discussed and supported the recommendation to hold JobLinks 2012 on June 7, 2012, at the CSUEB Concord campus.

### Update on Districtwide Service Learning Project

CCC's Terence Elliott gave Cabinet an update on the Districtwide Service Learning Project, and received support to continue moving this project forward.

*The Contra Costa Community College District, founded in 1948 and governed by a publicly elected five-member board, is one of the largest multi-college community college districts in California. The mission of the District is to attract and transform students and communities by providing accessible, innovative and outstanding higher education learning opportunities and support services.*

## Final Approval of District Procedures

Cabinet reviewed and gave final approval to the following procedures:

- Business Procedure 7.03, Public Records Fees
- Student Services Procedure 3019, Associated Student Organizations
- Student Services Procedure 3025, Freedom of Expression
- Administrative Procedure 1015.01, Process to Conduct Governing Board Self Evaluation
- Administrative Procedure 1900.01, Destruction of District Records
- Administrative Procedure 1900.03, Administrative, Business, Curriculum and Instruction, Human Resources, and Student Services Procedures
- Administrative Procedure 1900.04, Adoption of Governing Board Meeting Calendar

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