



Contra Costa College

2600 Mission Bell Drive, San Pablo, CA 94806 (510) 235-7800

INTERNATIONAL STUDENT ADMISSIONS APPLICATION

Contra Costa College (CCC) in San Pablo, California is part of the Contra Costa Community College District (CCCCD) which is comprised of three, 2-year public community colleges in the San Francisco Bay Area. The sister colleges are Los Medanos College in the city of Pittsburg and Diablo Valley College in Pleasant Hill. Contra Costa College offers a comprehensive transfer program for students who wish to pursue baccalaureate degrees, Associate degrees and Certificates of Achievement in courses for continuing professional education and technical education programs for job skills training.

Admission Deadlines:	Fall Semester (Aug. to Dec.)	<u>July 1</u> for out-of-country applicants July 15 for in-country applicants
	Spring Semester (Jan. to May)	<u>December 1</u> for all applicants
	Summer Session (June to Aug.)	<u>May 1</u> for all applicants

Please read the instructions for admission **carefully** and **complete** all the necessary documents. On page 3 or 4 of this application, you will find a checklist to help you complete this application. Please be sure to sign your name in all of the required places. Your application will be considered complete only when we have received all the official documents.

Please send the completed application materials to the following address:

For more information about international admission, please contact us at the e-mail address or phone numbers listed below or visit our website.

**Contra Costa College
International Students Office
Room H- 44
2600 Mission Bell Drive
San Pablo, CA 94806-3195
U.S.A.**

**Contra Costa College
International Students Office**
 Website: <http://www.contracosta.edu>
 Tel: (510) 235-7800
 e-mail: iso@contracosta.edu
 For application status, immigration, admission and insurance questions,
 please call Sui-Fen Liao at (510) 235-7800 ext. 4454 or ext. 4469
 Fax: (510) 236-6768
 e-mail: iso@contracosta.edu
 For housing questions, please call Fia Parker at Diablo Valley Homestay (925) 876-0080
 e-mail: fparker@dvc.edu or FAX : (925) 274-1008
www.diablovalleyhomestay.com



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ADMISSION REQUIREMENTS

ENGLISH LANGUAGE ABILITY

While it is recommended that students applying to the college have English proficiency that is at least equivalent to a paper-based TOEFL score of 450, **international students can be accepted without any TOEFL requirements:**

- Applicants with TOEFL scores under 500 on the paper-based test (173 on the computerized TOEFL, 61 on the Internet-based TOEFL), without TOEFL or IELTS scores under 5.0 must take the English as a Second Language (ESL) assessment test and be advised.
- These students will study in the credit ESL program until they finish Level Four.
- Students placed in higher levels of the ESL program may take academic transfer classes with advisor approval.

Students with a TOEFL score of 500 or higher will follow the normal assessment, orientation and placement procedure and will be counseled into appropriate classes.

FEES 2006-2007

Tuition and enrollment fees will be collected in full at the time of registration. International student tuition for the academic year is **\$203** per unit (subject to change). As indicated on the explanation of costs on the **Financial Certification** form, students must verify that they have available approximately \$17,000 per academic year. The bank statement must show an **actual** amount.

TRANSCRIPTS

To qualify for admission, students must have graduated from high school (or have attained a high school graduation equivalency) or be at least 18 years of age by the beginning of the entering semester. **Official transcripts from your high school and any colleges you have attended MUST be submitted with official English translation.**

HEALTH CERTIFICATION

Applicants must complete the **Health Statement** enclosed in this application packet which verifies that they are in good health and have taken a tuberculosis test or show evidence that they are free of tuberculosis. This form must be certified by your doctor or health professional.

HOUSING

The college does not have dormitory facilities and most students arrange their own housing. While CCC cannot guarantee student accommodations, new students will receive housing assistance when necessary. In addition, guaranteed Homestays are available for a placement fee of \$300. To get information on housing assistance, contact Fia Parker, Housing Coordinator at Diablo Valley Homestay (925) 876-0080 or e-mail her at fparker@dvc.edu More information visit www.diablovalleyhomestay.com

ORIENTATION AND ADVISING

Upon acceptance, you will be provided information to begin your studies. This information will include dates and times for the new student orientation, counseling and course registration, all of which take place before the beginning of your first semester of study. The orientations and counseling sessions are mandatory.

NOTIFICATION OF ACCEPTANCE

The admission packets will be issued by July for the fall semester and by December for spring semester applicants. The acceptance letter and admission packet will not be issued until the **Application for Admission** is completed. Please complete the **Application Checklist (page 3 or 4 of International Student Admissions Application)**, indicating all completed documents have been sent and the date when incomplete or missing information will be provided.



INTERNATIONAL STUDENT ADMISSION APPLICATION CHECKLIST for NEW APPLICANTS from OVERSEAS

Please use this checklist to make sure that you have completed all forms and provided all information required in order to process your application. Please check all of the completed materials that you are including in this application. If any information is not included or incomplete, please indicate when you will provide it. **Only complete applications will be considered.** The ***Letter of Acceptance*** will be sent after a complete ***Application for Admission*** is received and evaluated. If you have any questions concerning this application or other information, please contact the International Students Office at the e-mail address listed on page 1 of this application.

Name: _____

<u>Items for New Applicants</u>	<u>Enclosed?</u>	<u>Date to be sent</u>
_____ \$50 non-refundable application fee (check or money order made out to CCC)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<u>Must be included with application.</u>
_____ Completed Application form	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____ Financial Certification/bank statement (page 8)	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____ Official transcripts (page 6)	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____ Completed Health Statement (page 7)	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____ Signed Student Conditions Agreement (page 6)	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____ TOEFL Score Report (optional)	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____ Personal Essay (page 9)	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____

Student's Signature (Student must sign here)

Date



INTERNATIONAL STUDENT ADMISSION APPLICATION CHECKLIST For TRANSFER STUDENTS from OTHER SCHOOLS in the USA

Please use this checklist to make sure that you have completed all forms and provided all information required in order to process your application. Please check all of the completed materials that you are including in this application. If any information is not included or incomplete, please indicate when you will provide it. **Only complete applications will be considered.** The ***Letter of Acceptance will be sent after a complete Application for Admission is received and evaluated.*** If you have any questions concerning this application or other information, please contact the International Students Office at the e-mail address listed on page 1 of this application.

Name: _____

<u>Items for Transfer Applicants</u>	<u>Enclosed?</u>	<u>Date to be sent</u>
_____ \$50 non-refundable application fee (check or money order made out to CCC)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<u>Must be included with application.</u>
_____ Completed Application form	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____ Financial Certification/bank statement (page 8)	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____ Official transcripts (page 6)	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____ Completed Health Statement (page 7)	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____ Signed Student Conditions Agreement (page 6)	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____ TOEFL Score Report (optional)	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____ Personal Essay (page 9)	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____ SEVIS Number (include copy of I-20 form from current U.S. school)	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____ Release Date of SEVIS	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____ Photocopy of VISA	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____ Photocopy of I-94	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____ Photocopy of Passport (personal info pages)	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____

TRAVEL PLANS (only for students currently in the United States):

Will you be leaving the United States before beginning classes at Contra Costa College? Yes No

Student's Signature (Student must sign here)

Date



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English Proficiency: Have you taken the TOEFL or the IELTS test? Yes No
If yes, when? _____
(month/year)

If yes, what is your score? _____

Note: You are required to provide a TOEFL or IELTS score report to complete your application before the deadline.

Educational Background: List the high school, college/university or language school you have attended.

School/College Attended	City/Country	Dates Attended	Diploma/Degree
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Note: You are required to provide official transcripts from the high school and college/university you have attended.

CERTIFICATION: ***"I certify that all statements on this form are true and complete to my best knowledge."***

Student's Signature: _____ Date: _____

IMPORTANT INFORMATION
You must sign and read this section
F-1 Student Conditions Agreement

As an F-1 visa student at CCC, I understand that I must fulfill the following conditions:

1. Be enrolled in a **minimum of 12 units and complete a minimum of 12 units** each semester with a cumulative grade point average of **2.0** or better.
2. Have sufficient scholastic preparation and English proficiency to successfully participate in all coursework.
3. Pay non-resident tuition and enrollment fees at the current rates each semester before enrolling in courses and a one-time \$50 processing fee.
4. Have sufficient funds to cover personal expenses and living arrangements.
5. Update my address with the International Students Office and the Bureau of Citizenship and Immigration Services (USCIS) anytime I move.
6. Required to have health insurance either as offered by the college or through other personal coverage.
7. Be responsible for knowing and abiding by all other policies and regulations governing CCCC students at the college.

" I have read each item on this form and understand my responsibilities. "

Student's Signature

Date



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HEALTH STATEMENT

Must be filled out by a doctor or health practitioner

Student's Name: _____

Date of Birth: _____

Address: _____

Date of latest TB skin test (should be recent): _____

Result of TB skin test: Positive Negative

To Physician: Please comment on general physical condition of student applicant. Explain any condition that may affect travel or living in the U.S. **If TB test is positive, please explain the results of follow-up chest X-ray and patient's condition and treatment.**

Physician's Signature

Date

please affix physician's
official seal or stamp here

Physician's Name

