

LOCKER ROOM ATTENDANT

DEFINITION

To clean and maintain the women's locker rooms; to assign and repair athletic equipment, lockers and clothing; and to perform custodial duties in the locker rooms, shower areas and facilities.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from an educational manager. May receive technical or functional supervision from higher level physical education personnel.

EXAMPLES OF DUTIES

Duties may include, but are not limited to, the following:

Prepare record cards and issue lockers; change locks and update records as necessary.

Issue athletic equipment to women's physical education classes and athletic teams.

Maintain records of all lost equipment, clothing and locks; prepare invoices to recover costs.

Assist in the minor repair of athletic equipment, clothing and facilities.

Clean and disinfect locker rooms, shower areas and athletic facilities.

Maintain an adequate inventory of daily supplies; clean and arrange storage area.

Collect money from vending machines; count and bring to cashier's office.

Assist in the marking of athletic fields as requested.

Perform related duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

Methods, materials and techniques involved in the cleaning of athletic equipment and facilities.

Equipment, materials and supplies used in women's competitive sports.

Safe work procedures.

Principles and practices of record keeping.

Basic mathematic principles.

Skill to:

Correctly use common cleaning equipment and materials.

Perform manual labor.

Follow oral and written directions.

(Over)

Skill to: (Continued)

Establish and maintain cooperative work relationships with those contacted in the course of work.

Experience and Training

Any combination of experience and training that would likely provide the required knowledge and skills is qualifying. A typical way to obtain the knowledge and skills would be:

Experience:

One year of experience in the maintenance and repair of athletic equipment and facilities.

Training:

Equivalent to completion of the twelfth grade.