

RECREATION ROOM ATTENDANT

DEFINITION

To supervise the operation of the recreation room and the activities in the recreation room; to assist in the intramural program; and to do related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the Student Activities Manager.

EXAMPLES OF DUTIES

Duties may include, but are not limited to, the following:

Oversees the activities conducted in the recreation room.

Observes conduct of students and sees that they obey college rules and regulations.

Issues recreational equipment, such as cards, dominoes, ping pong balls and paddles to students, and checks to see equipment is returned.

Checks to see that only student personnel use the room.

Distributes literature and information regarding the intramural program, and helps to get students to sign up who wish to participate in such sports as flag football, basketball, volleyball, badminton, and ping pong.

MINIMUM QUALIFICATIONS

Knowledge of:

Recreational activities.
Equipment maintenance.

Skill to:

Work cooperatively with students.
Keep records and make reports.
Follow verbal and written instructions.

Experience and Training

Any combination of experience and training that would likely provide the required knowledge and skills is qualifying. A typical way to obtain the knowledge and skills would be:

Experience:

At least one year's experience working with students.

Training:

Equivalent to completion of the twelfth grade.