CONTRA COSTA COMMUNITY COLLEGE DISTRICT
RFP – Mechanical Engineering Services for
Mechanical and Controls Improvements and Upgrades Design Build Performance Specification Development
At Diablo Valley College, Los Medanos College and Contra Costa College

Date: January 5, 2017

NOTICE TO ALL CONSULTANTS (A/E):

You are hereby notified of the following clarifications below. This Addendum shall supersede the original RFP Documents and wherein it contradicts the same, and shall take precedence over anything to the contrary therein. All other conditions remain unchanged.

This Addendum forms a part of the RFP Documents and modifies the original RFP Documents dated December 16, 2016.

Acknowledgement of receipt of this addendum is required in the proposal’s cover letter. Please clearly note the addendum date and number. Failure to acknowledge may subject proposer to disqualification.

REVISIONS & CLARIFICATIONS:

Section 1.1:
Additional information provided to include campus maps for each campus. Please see attached Exhibits.

Section 2.1.B.4:
Revision to the first sentence to say “Determine the controls scope of work to be included in the SOW Package in preparation of the Design Build contractor RFQ, as that will provide the most cost effective and practical solutions for control retrofits in buildings listed in Table 3 of Exhibit A.”

Section 2.1.B.6:
Revision to the first sentence to say “Prepare detailed architectural, fire and structural performance specifications as a part of the SOW Package, as required for all locations, including the Library HVAC units located on the roof and in the Perimeter Penthouse”

Section 2.1.D.4:
Revision to the first sentence to say “Review record “as-built” drawings prepared by DBE.”
ADDENDUM #1

Exhibit A, Table 2:
For NAM ID Tags 157-163, in the “Area Served” column please delete the word “Planetarium” and replace it with the word “Student Union.”

RESPONSES TO REQUESTS FOR INFORMATION

QUESTION #1:
RFP paragraph 2.1 A.2. states, “Three on site meetings minimum.” Is this to be the minimum number of meetings per campus, per project or for the full RFP scope?

RESPONSE TO QUESTION #1:
*Please change the number of on-site meetings to six and assume it is for the full RFP scope.*

QUESTION #2:
RFP paragraph 2.1B.7. requires cost estimating. May mechanical and controls contractors be part of our team to do this cost estimating work and if so must they be named in the RFP?

RESPONSE TO QUESTION #2:
Yes, mechanical and controls contractors can be part of your team and they must be named in the RFP as your subconsultants. Please revise the last sentence in Part 1 to say, “The firm, and its subconsultants, that successfully contracts with the District for this work will not be allowed to contract with any proposing Design Build Entity (DBE) on the Projects in a later phase.”

QUESTION #3:
RFP paragraph 2.1 B.7. requires cost estimating. If mechanical and controls contractors are part of our team to do this cost estimating work will these mechanical and controls contractors be allowed to bid on the work?

RESPONSE TO QUESTION #3:
See response to Question #2.

QUESTION #4:
How long shall we plan for the January 6, 2017, 10 AM site visit at DVC? Is this the Pleasant Hill Campus, not San Ramon?

RESPONSE TO QUESTION #4:
*Please allow for one hour on site at the Pleasant Hill campus. We will meet on the sidewalk between the Library and Parking Lot 3. From there, we will head to the roof of the library.*
QUESTION #5:
Is the DVC Building Site Visit on January 6, 2017, 10 AM mandatory? If so will the sign up list of attendees be shared?

RESPONSE TO QUESTION #5:
This site visit is not mandatory. There will be a sign in list and it will be shared on our website.

QUESTION #6:
Will the January 6, 2017, 10 AM site visit at DVC include a visit to Contra Costa College and Los Medanos College or will there be other tours of Contra Costa College and Los Medanos College?

RESPONSE TO QUESTION #6:
The January 6 site visit is only for DVC. No other tours will be performed at Contra Costa College or Los Medanos College.

QUESTION #7:
RFP paragraph 4.1 references responses to RFIs being posted on the District website. What is the url to find these RFI responses?

RESPONSE TO QUESTION #7:
Please visit this website [http://www.4cd.edu/webapps/PurchasingViewBids/default.aspx](http://www.4cd.edu/webapps/PurchasingViewBids/default.aspx) to download the materials for this project. The website will ask you for your email address. From that point forward it will email you every time there is an Addendum added to the website or any other update/change for the specific project you download.
QUESTION #8:
Is any utility rebate or incentive documentation required by the Consultant as part of the SOW?

RESPONSE TO QUESTION #8:
Utility rebate and/or incentive documentation is not required by the Consultant as part of the SOW. However, performance specifications will need to be written to ensure the District is able to obtain all of the approved incentives. Also, the Consultant will need to provide specific scope of work information in order to update/renew the Proposition 39 Controls Retrofit Projects, so another firm can determine the savings and incentives.

QUESTION #9:
Under Tab 5, does the 4-page limit include the resumes, or is that in addition?

RESPONSE TO QUESTION #9:
The four-page limit for Tab 5 includes the resumes.

For Clarifications:
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END OF ADDENDUM #1