NOTICE TO ALL PLAN HOLDERS

You are hereby notified of the following changes, clarifications and/or modifications to the original Contract Documents, Project Manual, Drawings, Specifications and/or previous Addenda. This Addendum shall supersede the original Contract Documents and previous Addenda wherein it contradicts the same, and shall take precedence over anything to the contrary therein. All other conditions remain unchanged.

This Addendum forms a part of the Contract Documents and modifies the original specification dated **November 10th, 2014**. Acknowledge receipt of this Addendum in space provided on the Bid Proposal Form. Failure to acknowledge may subject Bidder to disqualification.

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**CLARIFICATION TO BIDDERS QUESTIONS:**

Q1: “I am currently reviewing the SOW and plans for this project. I was wondering if you could inform me of the existing MDF location and any existing/future IDF locations? I saw that E3.0 shows (2) Tele-com. Lab Servers. Are these the locations of the new IDF’S and will there be an IDF for both rooms? Any information you can provide would be most helpful.”

A1: - There is no new IDF in scope of work.
   - “Central Processing” room is existing MDF room where the existing rack is located.

Q2: “Who is the district’s current BAS management contractor? Or does the District do their own building automation system maintenance?”

A2: All work on the Andover Continuum BAS system shall be performed by qualified personnel certified by the manufacturer. Emcor is one BAS contractor familiar with the system at DVC.

Q3: “Who is the district's current FA monitoring company?”
A3: The Siemens fire alarm system is monitored by Police Services and their vendor.

Q4: “Can you extend to question period so there’s more like 10 days between the final question period and the bid opening January 22, 2015? Why such a big spread between the two now?”

A4: No. The established District schedule will not be changed. The schedule reflects the District academic, holiday, and Board calendars.

Q5: “Is a jobsite trailer really required? If so where is it to be placed and where can GC connect to (E) power? Where is the lay-down area?”

A5: A jobsite trailer is required. See information in this addendum for trailer placement and laydown area. Power shall be provided from the Library at the nearest convenient point of connection.

Q6: “Precisely what or which permits is the GC responsible for?”

A6: Contractor is responsible for any and all required permits outside of Division of the State Architect (DSA) jurisdiction. These may include, for example and if required, Bay Area Regional Air Quality permits associated with hazmat abatement, and SWPPP fees for site work.

Q7: “Is this a phased job? If so can you please provide a preliminary schedule?”

A7: This is not a phased project.

Q8: “How to get a hold of drawing HM1.0 & HM1.1 for the Library Project?”

A8: See addendum #2 for information.

A. SPECIFICATION
1. DELETE Section 00100 – Notice inviting Bids – in it’s entirely from Bid Documents.
2. ADD Section 00100 – Notice inviting Bids – included in this Addendum.
3. DELETE Section 01311 – Project Management and Coordination – in its entirely from Bid Documents
4. ADD Section 01311 – Project Management and Coordination – included in this Addendum.

B. STAGING MAP
1. See attached Contractor Staging / Lay Down Area Map.

END OF ADDENDUM 4
**ARCHITECT**

ARCHITECT OF RECORD:

Kendall M. Young  
Kendall Young Associates  
720 York Street, Ste. 104  
San Francisco, CA 94110

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**DSA APPROVAL STAMP**

APPROVED  
DIV OF THE STATE ARCHITECT

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APPL NO. 01-114358  
DATE 12.19.2014
NOTICE IS HEREBY GIVEN that the Governing Board of the Contra Costa Community College District (District), Martinez, California, will receive sealed bid proposals for the furnishing of all labor, materials, equipment, transportation and services for the construction of the project entitled **D-1037 LIBRARY CLASSROOMS**.

**Construction Cost Estimate** (Range): $700,000.00 to $1,000,000.00; **License Required:** B-General Building Contractor;

In general, the Work consists of interior improvements and modifications to existing computer labs and ancillary spaces, construction of two (2) new classrooms within the existing Media Center area, and various ADA-related site improvements. Other Work includes, but is not limited to, hazardous materials abatement and demolition in preparation for improvements.

Project Documents including but not limited to plans, specifications, addenda, bidders lists, bid results, etc. can be viewed online at the Contra Costa Builders Exchange at: [http://onlineplanservice.com/PublicWorks/ProjectList.aspx?Agency=49](http://onlineplanservice.com/PublicWorks/ProjectList.aspx?Agency=49)

The viewing software is free and can be downloaded from the website. If you are interested in receiving project notifications automatically, please register by clicking on the “Register” button on the Project Details page. Plan page copy service is available and can be ordered online through the Contra Costa Builders Exchange. Please feel free to contact the Contra Costa Builders Exchange at: 2440 Stanwell Drive, Suite “B”, Concord, California 94520, Tel: (925) 685-8630.

Hard copies of plans and specifications shall be available for purchase at ARC located at 5753 Pacheco Blvd., Pacheco, California, Phone: (925) 682-6930. To purchase plans at ARC’s Public Planroom website use the link: [https://order.e-arc.com/arcEOC/PWELL_Main.asp?mem=23](https://order.e-arc.com/arcEOC/PWELL_Main.asp?mem=23). Go to the Public Planroom for access to the documents without a login required. Payment for hardcopies shall be the responsibility of the bidder, and shall be made directly to ARC. The District does not provide hardcopies of bid documents or reimburse cost of printing, delivery, or any expenses related to the bidding process.

For information directly from the District, you may also log in to the District Website: [http://www.4cd.edu/webapps/bids](http://www.4cd.edu/webapps/bids). Project documents available include but are not limited to plans, specifications, addenda, bidders lists, bid results, etc., and can be viewed on this District webpage.

All questions related to this project must be in writing and are directed to:

David Wetmore  
Contra Costa Community College District  
500 Court St., Martinez, CA 94553  
Email: dwetmore@4cd.edu  
Facsimile: 925-370-7512;

Each bid shall be made on the bid form, which is included in the Bid Documents and when submitted, shall be accompanied by a Bid Bond or Certified Cashier’s Check in the amount of 10% of bid (made payable to the
Contra Costa Community College District. The District reserves the right to forfeit Bid Bond submitted for failure of the successful bidder to secure Payment & Performance Bonds.

**Important Information:**

**Pre-Bid Meeting and Job Walk, Date / Time:** December 3, 2014, at 10:00AM — MANDATORY

**Pre-Bid Meeting and Job Walk, Location:** Community Conference Center (near BFL Building) See attached map.

**DIABLO VALLEY COLLEGE**

321 Golf Club Road

Pleasant Hill, CA 94523

**Last Date / Time for Bidder’s Requests for Information:** Monday, December 15, 2014 prior to 5:00PM

**Last Day to Issue Addendum:** Friday, December 19, 2014

**Bids Due No Later Than, Date / Time:** Thursday, January 22, 2015, prior to 2:00 PM

**Bids Must Be Received at:** Contra Costa Community College District (Lobby)

500 Court St. Martinez, CA 94553

Attn: David Wetmore, Director of Purchasing & Contracts

Bids must be received by the District prior to the time and by the date noted above. Bids that are not received by the District prior to the time and by the date noted above will not be accepted, and will be returned to the Bidder unopened.

The successful bidder will be required to furnish a labor and material bond in an amount equal to one hundred percent (100%) of the contract price and a faithful performance bond in an amount equal to one hundred percent (100%) of the contract price, said bonds to be secured from a surety company acceptable to the Contra Costa Community College District and authorized to execute such surety in the State of California.

This project is a public works project and is subject to prevailing wage rate laws. A copy of the prevailing rates of wages is on file with the Contracts & Purchasing Office of the Contra Costa Community College District. Said rates of wages shall be included in the contract for the work by this reference.

**Attention is directed to Section 4100 through 4113 of the Public Contract Code concerning Subcontractors, with emphasis on Section 4104, known as the “Subletting and Subcontracting Fair Practices Act, effective July 1, 2014.”**

**Attention is directed to Labor Code Section 1725.5 regarding Department of Industrial Relations (DIR) contractor registration process including registration criteria and implementation of DIR registration requirements. Labor Code Section 1771.7 establishes contractor’s obligation to submit Certified Pay Roll (CPR) to the Department of Labor and Standards Enforcement (DLSE) and public works monitoring and enforcement. Labor Code Section 1773.3 requires the District to submit a PWC-100 to DIR for all public works contract awarded effective January 1, 2015.”**

**Attention is directed to Agreement Form, Article 5, and GENERAL CONDITIONS, Article 8, paragraphs 8.4.1 and 8.4.2, regarding liquidated damages. Liquidated Damages shall be set for $500 Dollars for each calendar day the work is delayed. The Governing Board of the Contra Costa Community College District reserves the right to reject any and all bids and/or waive any informality or irregularity in any bid received. No bidder may withdraw their Bid for a period of ninety (90) days after the date set for opening thereof.**

**END OF SECTION 00100**

Contra Costa Community College District

Diablo Valley College

D-1037 Library Classrooms
SECTION 01311

PROJECT MANAGEMENT AND COORDINATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. All Contract Documents shall be reviewed for applicable provisions related to the provisions in this document, and provisions in the General Conditions and other Specification Sections shall apply to this Section without limitation.

1.2 SUMMARY

A. This Section specifies the administrative requirements and includes descriptions of required project coordination for the work including, but not limited to, the following:

1. Coordination
2. Coordination of Contract Closeout

1.3 COORDINATION

A. Coordinate scheduling, submittals, and Work of the various Sections of Specifications to assure efficient and orderly sequence of Work, with provisions for accommodating items to be installed later and for accommodating items to be installed by other District contractors.

B. Resolve differences or disputes concerning coordination, interference, or extent of Work of the various Sections of the Specifications.

C. Coordinate completion and cleanup of Work of separate Sections in preparation for Substantial Completion.

D. Coordinate requests for substitutions to assure compatibility of space, of operating elements, and effect on work of other sections.

E. Cooperate with District and District suppliers and/or contractors during move-in and occupancy of the completed Work.

F. Contractor shall coordinate construction operations and means and method of construction included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations, included in different Sections that depend on each other for proper installation, connection, and operation.

1. Coordinate structural, mechanical, and electrical elements prior to installation. All penetrations of structural elements must first receive approval of Architect and District pursuant to the submittal process described in Section 00700, General Conditions. Rerouting of ductwork, piping, or conduit and resulting changes to other work caused by failure to coordinate beforehand is the responsibility of the Contractor and shall not be considered justification for either additional cost or time.

2. Schedule construction operations in sequence required to obtain the best constructed results where installation of one part of the Work depends on installation of other components, before or after its own installation.

3. Coordinate installation of different components with other contractors or other trades to ensure maximum and appropriate accessibility for required maintenance, service,
and repair. Where availability of space is limited, coordinate installation of different components to ensure maximum and appropriate performance and accessibility for required maintenance, service, operations, and repair of all components, and building systems.

4. Make adequate provisions to accommodate items scheduled for later installation.

5. The manner in which the Specifications are divided into Divisions and Sections is not intended to indicate division of work between trades nor indicate trade union or jurisdictional agreements.
   a. Assign and subcontract construction activities, and employ workers in a manner that will not risk jurisdictional disputes that could result in conflicts, delays, claims, or losses.

1.4 ADMINISTRATIVE COORDINATION

A. Coordinate scheduling and timing of required administrative procedures with other construction activities and activities of other contractors to avoid conflicts and to ensure orderly progress of the Work.

B. Project Documents Management and Exchange
   1. The Contractor, District, IOR, and Architect shall mutually utilize an internet based system for the exchange and tracking of Project documents. The system to be utilized for this Project is Project Solve, by Parsons Brinckerhoff Quade and Douglas, Inc.
   2. The District will provide training for and access to the Project Solve system for key Project team members, and pay the system usage fees.
   3. To the maximum extent feasible, document exchange between and among the Contractor, District, IOR, and Architect shall occur electronically via the Project Solve system. Such documents include, but are not limited to:
      a. Product data and other submittals
      b. ASI’s, Field Directives, similar documents
      c. RFI’s
      d. Payment applications
      e. Change Orders
      f. Schedules
      g. Correspondence
      h. Other documents and deliverables as required by the Contract Documents.
   4. All Project documents entered into the Project Solve system will be stored remotely at a secure Parsons Brinckerhoff location.
   5. An overview of the Project Solve system can be found at the following link:

   https://ww2.projectsolve2.com/eRoomManager/Web/Support/Files/getting_started.pdf
1.5 COORDINATION OF THE WORK

A. Coordinate use of project space and sequence of installation of mechanical, electrical, structural, and other Work which is indicated diagrammatically on Drawings. Follow routings shown for pipes, ducts, and conduits as closely as practicable, with due allowance for available physical space; make runs parallel with lines of building. Utilize space efficiently for maximum and appropriate accessibility for other installations, for maintenance, service, operations, and for repairs.

B. Contractor shall use large scale drawings, if their preparation is required as part of Work of these specifications, together with shop drawings if applicable and layout drawings of other affected sections of these specifications to check, to coordinate, and to integrate the Work of various sections to prevent interferences.

C. Perform and complete checking and coordination before commencing construction in the affected areas.

D. In finished areas, except as otherwise shown, conceal pipes, ducts, and wiring in the construction. Coordinate locations of plumbing, fixtures, electrical fixtures, and fixtures and outlets with finish elements.

1.6 CONSERVATION

A. Contractor shall coordinate construction activities to ensure that operations are carried out with consideration given to conservation of energy, water, and materials.

1. Salvage materials and equipment involved in performance of, but not actually incorporated into, the Work. Refer to other Sections of the Specifications for disposition of salvaged materials that are designated as District’s property.

1.7 MEANS AND METHODS

A. Contractor is solely responsible for construction means, methods, techniques, sequences, and procedures for performing all Work.

1.8 ADMINISTRATIVE AND SUPERVISORY PERSONNEL

A. Contractor shall provide other administrative and supervisory personnel as required for proper performance of the Work.

1. Include specific or dedicated personnel required for coordination of operations with other contractors.

1.9 COORDINATION WITH WORK BY DISTRICT

A. Coordinate service connections for District furnished and District installed equipment. Verify that service connections are correct sizes and in required locations.

B. Coordinate support and anchorage for equipment furnished and installed by the District. Provide blocking and backing as shown or directed to facilitate installation of equipment by others.

1.10 PERIODIC VERIFIED REPORTS

A. The Contractor shall complete and submit the Final Verified Report required by DSA when applicable. In addition to other conditions precedent to Final Payment, the Contractor’s
completion and submission of the Final Verified Report is an express condition precedent to the District's obligation to make the Final Payment. In addition to completion and submission of the Final Verified Report, as a material obligation under the Contract Documents, the Contractor shall comply all DSA requests for reports or other data relating to the Work, the status thereof or conformity of the Work to the Contract Documents.

PART 2 - PRODUCTS - Not Used.

PART 3 - EXECUTION - Not Used.

END OF SECTION 01311
D-1037 Library Classroom Project Contractor Staging / Lay Down Area Map

Contractor to maintain 20' min. fire access during construction

Contractor to maintain student access during construction

Approximate 3000sf of staging/lay down area for D-1037 Library Classroom Project

Lot 3

Lot 4