ADDENDUM #2

CONTR Costa COMMUNITY COLLEGE DISTRICT

Project:  D-1038 STUBBS ROAD / VIKING DRIVE ACCESS PATHWAYS

Location:  DIABLO VALLEY COLLEGE
            321 Golf Club Road, Pleasant Hill, CA 94523

Date:    December 12, 2014

NOTICE TO ALL CONTRACTORS

You are hereby notified of the following changes, clarifications and/or modifications to the original Contract Documents, Project Manual, Drawings, Specifications and/or previous Addenda. This Addendum shall supersede the original Contract Documents and previous Addenda wherein it contradicts the same, and shall take precedence over anything to the contrary therein. All other conditions remain unchanged.

This Addendum forms a part of the Contract Documents and modifies the original Contract Documents dated October 28, 2014. Acknowledge receipt of this Addendum in space provided on the Bid Proposal Form. Failure to acknowledge may subject Bidder to disqualification.

A. SPECIFICATION

1. DELETE Section 01311 – Project Management and Coordination – in its entirely from Bid Documents

2. ADD Section 01311 – Project Management and Coordination – included in this Addendum

B. STAGING MAP

1. See attached Contractor Staging / Lay Down Area Map.
ADDENDUM #2

LCC, Inc
930 Estudillo Street
Martinez, Ca 94553
925.228.4218

Engineer of Record: Christine Parks

END OF ADDENDUM #2
SECTION 01311
PROJECT MANAGEMENT AND COORDINATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS
   A. All Contract Documents shall be reviewed for applicable provisions related to the provisions in this document, and provisions in the General Conditions and other Specification Sections shall apply to this Section without limitation.

1.2 SUMMARY
   A. This Section specifies the administrative requirements and includes descriptions of required project coordination for the work including, but not limited to, the following:
      1. Coordination
      2. Coordination of Contract Closeout

1.3 COORDINATION
   A. Coordinate scheduling, submittals, and Work of the various Sections of Specifications to assure efficient and orderly sequence of Work, with provisions for accommodating items to be installed later and for accommodating items to be installed by other District contractors.
   B. Resolve differences or disputes concerning coordination, interference, or extent of Work of the various Sections of the Specifications.
   C. Coordinate completion and cleanup of Work of separate Sections in preparation for Substantial Completion.
   D. Coordinate requests for substitutions to assure compatibility of space, of operating elements, and effect on work of other sections.
   E. Cooperate with District and District suppliers and/or contractors during move-in and occupancy of the completed Work.
   F. Contractor shall coordinate construction operations and means and method of construction included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations, included in different Sections that depend on each other for proper installation, connection, and operation.
      1. Coordinate structural, mechanical, and electrical elements prior to installation. All penetrations of structural elements must first receive approval of Architect and District pursuant to the submittal process described in Section 00700, General Conditions. Rerouting of ductwork, piping, or conduit and resulting changes to other work caused by failure to coordinate beforehand is the responsibility of the Contractor and shall not be considered justification for either additional cost or time.
      2. Schedule construction operations in sequence required to obtain the best constructed results where installation of one part of the Work depends on installation of other components, before or after its own installation.
      3. Coordinate installation of different components with other contractors or other trades to ensure maximum and appropriate accessibility for required maintenance, service,
and repair. Where availability of space is limited, coordinate installation of different components to ensure maximum and appropriate performance and accessibility for required maintenance, service, operations, and repair of all components, and building systems.

4. Make adequate provisions to accommodate items scheduled for later installation.

5. The manner in which the Specifications are divided into Divisions and Sections is not intended to indicate division of work between trades nor indicate trade union or jurisdictional agreements.
   a. Assign and subcontract construction activities, and employ workers in a manner that will not risk jurisdictional disputes that could result in conflicts, delays, claims, or losses.

1.4 ADMINISTRATIVE COORDINATION

A. Coordinate scheduling and timing of required administrative procedures with other construction activities and activities of other contractors to avoid conflicts and to ensure orderly progress of the Work.

B. Project Documents Management and Exchange
   1. **The Contractor, District, IOR, and Architect shall mutually utilize an internet based system for the exchange and tracking of Project documents. The system to be utilized for this Project is Project Solve, by Parsons Brinckerhoff Quade and Douglas, Inc.**
   2. The District will provide training for and access to the Project Solve system for key Project team members, and pay the system usage fees.
   3. To the maximum extent feasible, document exchange between and among the Contractor, District, IOR, and Architect shall occur electronically via the Project Solve system. Such documents include, but are not limited to:
      a. Product data and other submittals
      b. ASI’s, Field Directives, similar documents
      c. RFI’s
      d. Payment applications
      e. Change Orders
      f. Schedules
      g. Correspondence
      h. Other documents and deliverables as required by the Contract Documents.
   4. All Project documents entered into the Project Solve system will be stored remotely at a secure Parsons Brinckerhoff location.
   5. An overview of the Project Solve system can be found at the following link:

   [https://ww2.projectsolve2.com/eRoomManager/Web/Support/Files/getting_started.pdf](https://ww2.projectsolve2.com/eRoomManager/Web/Support/Files/getting_started.pdf)
1.5 COORDINATION OF THE WORK
A. Coordinate use of project space and sequence of installation of mechanical, electrical, structural, and other Work which is indicated diagrammatically on Drawings. Follow routings shown for pipes, ducts, and conduits as closely as practicable, with due allowance for available physical space; make runs parallel with lines of building. Utilize space efficiently for maximum and appropriate accessibility for other installations, for maintenance, service, operations, and for repairs.
B. Contractor shall use large scale drawings, if their preparation is required as part of Work of these specifications, together with shop drawings if applicable and layout drawings of other affected sections of these specifications to check, to coordinate, and to integrate the Work of various sections to prevent interferences.
C. Perform and complete checking and coordination before commencing construction in the affected areas.
D. In finished areas, except as otherwise shown, conceal pipes, ducts, and wiring in the construction. Coordinate locations of plumbing, fixtures, electrical fixtures, and fixtures and outlets with finish elements.

1.6 CONSERVATION
A. Contractor shall coordinate construction activities to ensure that operations are carried out with consideration given to conservation of energy, water, and materials.
   1. Salvage materials and equipment involved in performance of, but not actually incorporated into, the Work. Refer to other Sections of the Specifications for disposition of salvaged materials that are designated as District’s property.

1.7 MEANS AND METHODS
A. Contractor is solely responsible for construction means, methods, techniques, sequences, and procedures for performing all Work.

1.8 ADMINISTRATIVE AND SUPERVISORY PERSONNEL
A. Contractor shall provide other administrative and supervisory personnel as required for proper performance of the Work.
   1. Include specific or dedicated personnel required for coordination of operations with other contractors.

1.9 COORDINATION WITH WORK BY DISTRICT
A. Coordinate service connections for District furnished and District installed equipment. Verify that service connections are correct sizes and in required locations.
B. Coordinate support and anchorage for equipment furnished and installed by the District. Provide blocking and backing as shown or directed to facilitate installation of equipment by others.

1.10 PERIODIC VERIFIED REPORTS
A. The Contractor shall complete and submit the Final Verified Report required by DSA when applicable. In addition to other conditions precedent to Final Payment, the Contractor's
completion and submission of the Final Verified Report is an express condition precedent to the District's obligation to make the Final Payment. In addition to completion and submission of the Final Verified Report, as a material obligation under the Contract Documents, the Contractor shall comply all DSA requests for reports or other data relating to the Work, the status thereof or conformity of the Work to the Contract Documents.

PART 2 - PRODUCTS - Not Used.

PART 3 - EXECUTION - Not Used.

END OF SECTION 01311
D-1038 Stubbs Road / Viking Drive Access Pathway Project
Contractor Staging/ Lay Down Area Map