CONTRA COSTA COMMUNITY COLLEGE DISTRICT
500 Court St, Martinez, CA 94553

BID PROPOSAL FORM – Rev. 8.13.2014
(INFORMAL BIDS)

C – 1040 MUSIC BUILDING CHILLER REPLACEMENT
Contra Costa College, 2600 Mission Bell Dr, San Pablo, CA 94806

BID DATE: Tuesday, August 19, 2014 prior to 2:00 PM
Bid Location: Conference Room, 1st Floor, CCCC District Office, 500 Court St, Martinez, CA 94553

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INSTRUCTIONS TO BIDDERS:
- Please send your Bid Proposal through one of these methods:
  a) Email: jesprit@4ccd.edu; b) Fax: 925-370-7512; c) Drop off at District Office, 500 Court St, Martinez, CA 94553
- Don’t forget to include the Certification of Site Visit properly signed/authorized by the Project Manager – CCCCCD;
- Bid results shall be sent to you via email message and posted at the District Website;
- For clarification, please call me: Jovan Esprit 925-229-6959 or jesprit@4ccd.edu

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1. INTRODUCTION
   A. The Bidder proposes to perform the Work for the Contract Sum and within the proposed time, based upon a
      MANDATORY examination of the Job Site and Specifications.
   B. The signed copy of the Certification of Site Visit properly authorized by the Project Manager must be
      attached to the Bid Proposal during bid submission.
   C. A Bid Bond or Bid Security shall be provided by the Bidder pursuant to Public Contract Code, Article 41,
      Section (b) and must be attached to this Proposal during bid submission.
   D. The Bidder certifies this proposal is submitted in good faith based on bid documents, plans, and
      specifications of the bid. No bid shall be accepted based on conditions set by the bidder.
   E. The Apparent Lowest Bidder shall be the lowest Total Bid Amount resulting from the Base Bid (2.1) plus
      Alternate 1 (2.2).

2.0 TOTAL BID AMOUNT (Base Bid + Alternate 1 = Total Bid Amount)
   For labor, materials, insurances, bonds, fixtures, equipment, tools, transportation, services, sales taxes,
   alternates, and other costs necessary to complete the public project in accordance with Specifications,
   for a stipulated Contract Sum in the amount of:

   TOTAL BID AMOUNT: ________________________________ Dollars ($ _______________)

   2.1 BASE BID: ________________________________ Dollars ($ _______________)

   2.2 ALTERNATE 1: ________________________________ Dollars ($ _______________)

3. ADDENDUM (if applicable): #1 Received Date: ____________ ; #2 Received Date: ____________ ;
4. **SUBCONTRACTORS LIST (If Any)**

<table>
<thead>
<tr>
<th>WORK</th>
<th>SUBCONTRACTOR NAME / ADDRESS / PHONE</th>
<th>LICENSE NUMBER</th>
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<td>Address</td>
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4. **COMPLETION TIME**

A. For establishing the Date of Completion the contract time shall be **30 calendar days** after date of Notice to Proceed.

B. Prior to award of the Contract the bidder agrees to provide a construction schedule utilizing the entire time allowed to complete the project. Schedule shall be subject to Owner’s approval.

5. **ACCEPTANCE AND AWARD**

The Owner reserves the right to waive minor irregularities or reject all bids. This Bid shall remain open and shall not be withdrawn for a period of 10 days after Bid Opening date.

If written notice of acceptance of this Proposal is mailed or delivered to the Bidder within 10 days after the date set for the receipt of this Bid, or other time before it is withdrawn, the Bidder shall execute and deliver to the Owner a Contract prepared by Owner with the required Surety Bonds and Certificates of Insurance, within 10 days after personal delivery or deposit in the mail of the notification of acceptance.

Notice of acceptance or request for additional information may be addressed to the Bidder at the address provided.

The undersigned hereby certifies under penalty of perjury under the laws of the State of California that all the information submitted by the bidder in connection with this proposal and all the representations herein made are true and correct.

_________________________________________  License No ___________ Exp ___________

Firm Name

___________________________

Address

_________________________________________

Authorized Signature  Date

___________________________

Print Name  Title

___________________________

Email Address  Phone Number
BID SECURITY FORM

BID BOND

KNOW ALL MEN BY THESE PRESENTS that we, the undersigned,

________________________________________ (hereafter called “Principal”),

and ______________________________________ (hereafter called “Surety”),

are hereby held and firmly bound unto CONTRA COSTA COMMUNITY COLLEGE DISTRICT
(hereafter called “Owner”) in the sum of

________________________________________

($______________________) representing 10% of the Bid Amount for the payment of which, well and
truly to be made, we hereby jointly and severally bind ourselves, successors, and assigns.

SIGNED this ______ day of ______________________, in the Year ______________

The condition of the above obligation is such that whereas the Principal has submitted to the Owner a
certain Bid, attached hereto and hereby made a part hereof, to enter into a contract in writing for the
construction of C-1040 MUSIC BUILDING CHILLER REPLACEMENT at the campus of Contra
Costa College, 2600 Mission Bell Dr, San Pablo, Ca 94806.

NOW, THEREFORE,

a. If said Bid is rejected, or

b. If said Bid is accepted and the Principal executes and delivers a contract or the attached
   Agreement form within ten (10) calendar days after acceptance (properly completed in
   accordance with said Bid), and furnishes bonds for his faithful performance of said Contract and
   for payment of all persons performing labor or furnishing materials in connection therewith,

Then this obligation shall be void; otherwise, the same shall remain in force and effect.

Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or
addition to the terms of the contract, or the call for bids, or the work to be performed thereunder, or the
specifications accompanying the same, shall in anyway affect its obligation under this bond, and it does
hereby waive notice of any such change, extension of time, alteration, or addition to the terms of said
contract, or the call for bids, or the work, or to the specifications.

In the event suit is brought upon this bond by the Owner and judgment is recovered, the Surety shall pay
all costs incurred by the Owner in such suit, including without limitation, attorneys’ fees to be fixed by
the court.
IN WITNESS WHEREOF, Principal and Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, on the day and year first set forth above.

PRINCIPAL:

________________________________________

________________________________________

ATTEST: (if individual, two witnesses are required)

By: ________________________________
Name / Title

By: ________________________________
Name / Title

ATTEST: (if corporation) (CORPORATE SEAL)

By: ________________________________
Name / Title

SURETY:

________________________________________

________________________________________

ATTEST: (if individual, two witnesses are required)

By: ________________________________
Name / Title

By: ________________________________
Name / Title

ATTEST: (if corporation) (CORPORATE SEAL)

By: ________________________________
Name / Title
IMPORTANT:

Surety companies executing bonds must possess a certificate of authority from the California Insurance Commissioner authorizing them to write surety insurance defined in California Insurance Code Section 105, and if the work or project is financed, in whole or in part, with federal, grant, or loan funds, it must also appear on the Treasury Department’s most current list (Circular 570 as amended).

THIS IS A REQUIRED FORM.

Any claims under this bond may be addressed to:

(Name and Address of Surety)

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

(Name and Address of agent or representative for service of process in California if different from above)

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

(Telephone Number of Surety and agent or representative for service of process in California)

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
CERTIFICATION OF SITE VISIT

The Honorable Board of Trustees  
Contra Costa Community College District  
500 Court Street  
Martinez, California 94553

Gentlemen/Ladies:

I visited the C-1040 MUSIC BUILDING CHILLER REPLACEMENT job site,  
on August 12, 2014 at 10:00 AM  

to inspect the proposal work, which would be turned over to me in its present condition, with a  
representative of the Contra Costa Community College District in order to acquaint myself with the proposed  
work so that I might fully understand the facilities, difficulties, and restrictions attending the execution of the  
work under the contract, and checked the as built drawings and/or previous Contract Documents, site  
conditions and Bid Documents with the authorized representative of the District.

Owner Representative:

Energy Manager – CCCCD Facilities Division  
or  
Manager – (Facilities) Buildings & Grounds  

Date  
Date

Bidder:

Name of Firm or Company  
Authorized Signatory  
Address  

Phone Number  
Fax Number

NOTE: Any bidder who fails to return this CERTIFICATION, fully executed, including signature of  
company representative AND a Contra Costa Community College District representative, with the  
proposal form, will not be considered.

END OF DOCUMENT
ADDENDUM No.1
CONTRA COSTA COMMUNITY COLLEGE DISTRICT
500 Court St, Martinez, CA 94553

C- 1040 Music Bldg. Chiller Replacement
Contra Costa College, 2600 Mission Bell Drive, San Pablo, CA 94806
Date: August 13, 2014

NOTICE TO ALL CONTRACTORS:
You are hereby notified of the following changes, clarifications and/or modifications to the original Bid Documents. All other conditions remain unchanged.

A. CHANGE IN BID DUE DATE
Due to recent internet connectivity problems, the District has postponed the bid due date from August 14, 2014 to the new bid date as follows:

NEW BID DUE DATE: Tuesday, August 19, 2014 PRIOR to 2:00 PM
Bid Opening Location: Contra Costa Community College District
1st Flr. Conference Room, Lobby
500 Court St, Martinez, CA 94553

Contact Person: Jovan Esprit
Purchasing & Contract Services
Phone: 925-229-6959; Email: jesprit@4cd.edu

B. RESPONSES TO REQUEST FOR INFORMATION (RFI):

Question #1:
Base bid: No controls, no conduit to pump room?

Response:
The base bid shall include the conduit and chiller control.

Question #2:
Add Alt, There is some control work needed to connect new VFDs and control pumps and bypass, who is controls contractor?

Response:
Control contractor TBD (they’ll be hired by the Mechanical Contractor).

Question #3:
Bypass valve next to chiller will need to be connected to Building Control System so Alt will need to include an conduit from Chiller to Pump room?

Response:
Yes.
ADDENDUM No.1

Question #4:
Not clear on M4.2 Chiller is connected to Building Control System, this is only if Alt is approved?

Response:
No. The chiller will be controlled by the EMS as indicated.

Question #5:
The drawings state that there is alternates (M2.1), however the bid form does not have them included. Please advise if there will be an updated bid form.

Response:
None

C. GENERAL MECHANICAL

M0.1:
1. Added MAV (Manual Air Vent) to List of Abbreviations.
2. Revised Drawing Index.

M2.1:
1. Added Sheet Note 12 and the existing walk way to the chiller enclosure.

M4.1 (Revised to M5.1):
1. Detail 2: Relocated the drain at the chiller to be on the chilled water supply pipe and added a manual air vent on the chilled water return at the chiller.
2. Revised the valve on the chilled water by-pass from manual to automatic.
3. Sheet Key Notes have been edited (intent remains the same).

M4.2 (Revised to M4.1):
1. Indicated a 2-way control valve on the chilled water return for the Add Alternate scheme.
2. Add Alternate work is blocked out on the Chilled Water System Control Diagram.

M4.3 (Revised to M6.1)

END OF ADDENDUM No.1