



**FACULTY SENATES COORDINATING COUNCIL**  
of the Contra Costa Community College District

PREAMBLE

The Faculty Senates of the Contra Costa Community College District, in order

To coordinate their actions on District concerns when mutual interests exist,  
While preserving campus autonomy on matters of intra-campus interest; and

To enhance communication on academic and professional matters among  
Faculty Senates and with the District Chancellor and Governing Board, while  
Reaffirming any professional group's right to direct views to the District Chancellor  
And Governing Board;

do now establish this

CONSTITUTION OF THE FACULTY SENATES' COORDINATING COUNCIL  
OF THE  
CONTRA COSTA COMMUNITY COLLEGE DISTRICT

ARTICLE I

Name

The name of this organization shall be the Faculty Senates' Coordinating Council of the  
Contra Costa Community College District (hereafter shown as FSCC).

Organization

Section 1. Membership

Members of the FSCC shall be:

- The Presidents of the Faculty Senates of the participating colleges of the District;
- One representative from each of the participating colleges of the District;
- State Academic Senate Executive Committee member(s) from this District.

Section 2. Officers

One Faculty Senate President of the participating colleges shall be selected by the  
FSCC President and shall also serve as the District Senate delegate to the statewide  
Academic Senate. The other colleges' Faculty Senate Presidents shall serve as

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Vice-Presidents. FSCC President shall delegate responsibilities to them. The selection of the FSCC President shall take place at the final meeting of the year for

ARTICLE II (continued)

the following year. Each FSCC member present shall have one (1) vote.

ARTICLE III

Responsibilities

Section 1.

The responsibilities of the FSCC shall be to:

- A. Serve as a communication link between the Senates of the participating campuses and the District Chancellor and/or his/her representatives(s) on Academic and professional matters of district-wide concern; and report the substance of all meetings with the District Chancellor and Governing Board to the respective faculties.
- B. Call, with the agreement of at least two (2) Faculty Senate Councils or Senates, and for the purposes of information and discussion, joint faculty meetings at which motions and voting shall not be in order.
- C. Schedule referenda for the purpose of determining a majority position of the faculties on academic and professional issues of district-wide concern. The FSCC shall inform Faculty Senates or Faculty Senate Councils of all pending district-wide referenda no less than seven (7) school days prior to the referendum.
- D. Adopt bylaws as needed pertaining to the procedures of the FSCC. Such bylaws shall be adopted and/or changed by two-thirds (2/3) vote of the FSCC.

Section 2.

Any intra-campus matter may become a concern of the FSCC only upon the request of the Faculty Senate or Senate council of that campus.

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ARTICLE IV

Duties of FSCC Officers

Section 1. President (or Convener) shall:

- A. Preside at meetings of the FSCC and the joint faculties, and shall conduct them according to Robert's Rules of Order.
- B. Prepare an agenda in cooperation with other officers for each meeting of the FSCC.
- C. Set the time and place, with the approval of the FSCC, of meetings of the FSCC and the first meeting each year of all FSCC standing committees.

ARTICLE IV

District-wide Initiative and Referendum

Section 1. The Referendum Process

- A. Issues may originate with the FSCC or be mandated by petition of fifteen percent (15%) of the faculty of the participating colleges, or by petition of forty percent (40%) of the faculty of any one college, or by request of any Faculty Senate or Faculty Senate Council.
- B. Regular and contract faculty members shall be eligible to vote.
- C. Voting shall be by secret ballot, according to the voting procedures which have been established by each Senate.
- D. Absentee voting shall not be permitted.
- E. In the event of disagreement between the position of the FSCC and that of a campus Faculty Senate as determined in a district-wide referendum, the Senate Council so concerned shall, if it chooses, direct its minority views to the District Chancellor and/or Governing Board.

Section 2. The Referendum Board

- A. All district-wide referenda shall be conducted by a Referendum Board, which shall consist of two (2) faculty members from each of the campuses, appointed by the FSCC for two-year (2) terms, expiring in alternate years.
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- B. The responsibilities of the Referendum Board shall include: producing and distributing information concerning each referendum, including sample ballots; producing official ballots; providing for polling places; counting ballots and declaring individual campus and district results; filing the ballot with the secretary of the FSCC; and securing and distributing pro and con arguments on issues before the district faculties.

## ARTICLE VI

### Amendments to the Constitution

#### Section 1.

This Constitution may be amended by vote of the faculties of the participating colleges of the district. Any proposed amendment must receive the vote of two-thirds (2/3) of those voting in the district and a majority of those voting at no less than two-thirds (2/3) of the participating campuses.

#### Section 2.

Voting shall take place no sooner than twenty (20) school days and no later than thirty-five (35) school days after receipt by the FSCC of a petition requesting the proposed amendment signed by twenty percent (20%) of the total faculties of the participating colleges of the district, or after proposal by two-thirds (2/3) vote of the FSCC.