

FACULTY SENATES COORDINATING COUNCIL
of the Contra Costa Community College District

FSCC & DVC Faculty Senate President: Laurie Lema ■ (925) 685-1230 x2207 ☎ (925) 687-2546 ✉ Email (llema@dvc.edu)
 CCC Academic Senate President: Richard Akers(CCC) ■ (510) 235-7800x4261 ☎ (510) 236-6768 ✉ (rakers@ccc.edu)
 LMC Academic Senate President: Michael Norris (LMC) ■ (925) 439-2181x3192 ☎ (925) 427-1599 ✉ (mnorris@lmc.edu)
 Diablo Valley College ■ 321 Golf Club Road, Pleasant Hill, CA 94523

FACULTY SENATES COORDINATING COUNCIL
December 11, 2008
MEETING SUMMARY
APPROVED

TIME: 2:00-3:30

LOCATION: CCCConfer

PRESENT: Ray Goralka, Laurie Lema, Virginia Richards, Michael Norris, Richard Akers

ABSENT: None

GUESTS: None.

Item #	Topic/Activity		Responsible Person(s)	Time Line
1.	APPROVAL OF AGENDA	<p>It was MSC to approve the agenda of December 11, 2008 as amended. All in favor. Approved. It was MSC to approve the minutes of October 9, 2008. All in favor. Approved.</p> <p>Council briefly discussed the format of the minutes and agreed to stay with the summary format. Lema suggested Council confirm who will be responsible for agreed upon actions and applicable timelines.</p>		
2.	PUBLIC COMMENT	None.		
3.	ANNOUNCEMENTS	None.		
4.	SABBATICAL LEAVE PROCEDURE 2040.01	Lema informed Council the proposed revisions to the Sabbatical Leave Procedure has been to DGC and the UF has reviewed it. It now needs faculty input. She said she also sent it to the DVC Faculty Members on the District-wide Sabbatical Leave Committee and is waiting for feedback from them. She reminded Council the changes to the procedure were a result of issues with significant modifications to already approved Sabbatical proposals. Akers said he recommends applicants anticipate changes when writing their sabbatical proposals.		
5.	PLENARY SESSION DEBRIEFING	Lema told Council Susan Lamb reported the Chief Instructional Officers asked the State System Office if there will be any leeway in the new regulations for Hours-by-Arrangement. They are waiting for a response but the indication is the state will enforce the regulations. Lema said there will probably be resolutions on these regulations at the Spring Plenary Session. The Spring Session is scheduled during Spring break which makes it difficult to get people to attend to push the resolutions. She said the		

		scheduling of the Plenary Session during spring break should be brought up at the next Area B meeting. Norris asked if the Fall Plenary Resolutions were published yet. Council members did not know when they will be available but expected them soon.		
6.	DGC FOLLOW-UP	Lema informed Council she sent the suggested changes to the proposed revised Code of Conduct revision to Mercy Pono, DGC Chair, who is forwarding them to Chancellor Benjamin. Lema said the Senate Presidents should have received the announcement of the California Community Colleges Academic Senate Stanback-Stroud Diversity award. She informed Council, DVC's Diversity Committee has been reinstated and will submit a nomination from faculty on the Committee.		
7.	FULL-TIME HIRING	This item was deleted since there was no new information at this time.		
8.	STUDY ABROAD	Lema informed Council DVC President and Vice-President of Instruction met with District Vice-Chancellors to clarify some concerns about the college and the Study Abroad Program. Their concerns were financial. Since the Study Abroad Program and Office are District-wide they wanted to clarify DVC's cost for participation in the program, and college FTEF issues. Lema said DVC managers are waiting for the answers to the funding issues from Deborah Blue. Lema said she contacted DVC Faculty who have participated in the program and asked about their experience with the District's Study Abroad Program. Lema said faculty feedback identified concerns about the need for more support from the Study Abroad Office, how decisions are made about Study Abroad locations, and recruitment efforts. Council agreed FSCC should review the Study Abroad Committee structure and how it functions, and to ensure faculty primacy over curricular decisions. Akers said there are also issues with faculty that join the committee to learn the process and then apply when they are still serving on the committee. Lema said she will research the charge of the Study Abroad Committee and invite the faculty chair to an FSCC meeting to discuss these issues. Council agreed the following issues need to be researched and discussed: criteria for selection, structure, composition and function of the committee, conflicts of interest, bylaws, site determinations, FTEF allocation, program office support, recruitment strategies, loads for faculty in the program.	Lema	Spring 2009
9.	FSCC GOALS	Lema reviewed the goals for Council. They are: 1. Increase faculty participation in academic and professional leadership.		

		<p>2. Increase communication and coordination of academic/faculty senates throughout the district.</p> <p>3. Collaborate with UF on joint areas.</p> <p>4. Review Education Code changes.</p> <p>5. Exchange information about educational programs and services in order to improve instruction and student achievement.</p> <p>Norris told Council LMC Senate wants to focus on the Basic Skills Initiative.</p> <p>Council members stated they expected to have faculty from the colleges attending the ASCCC institutes throughout the year. Lema said DVC has funds in the Career Technical program to cover the Vocational Education Institute. In reference to the Leadership Institute, Lema said Chancellor Benjamin introduced the idea of a District-wide Leadership Program in Consultation.</p> <p>Norris and Richards said they attended a Leadership Institute in L.A. They have information from the institute and a Staff Development Program that includes Leadership initiatives to share at Consultation. Lema also has information on Leadership programs presented at the last year's Plenary Sessions.</p> <p>Council members reported they have been attending each others Senate meetings to further the goal of coordination between the Senates.</p> <p>Lema reported Jeffrey Michels, UF President, is planning another off-campus event early in the Spring semester to collaborate with the Senates on faculty evaluations. Michels should make an announcement at the beginning of the Spring semester about this event.</p> <p>Council agreed they need a firm date from the UF on the work meeting to review faculty evaluation forms.</p> <p>Council agreed to schedule a study session in the Spring to review Title 5 changes. Lema said she will gather the changes for the study session.</p> <p>Council discussed the mentoring efforts at their colleges. DVC has a formalized program called Nexus. LMC does not have a formal program but does have a non-faculty driven activity about once a month.</p> <p>Akers said at CCC he coordinates all the mentoring with no reassigned time but the mentors receive a stipend of \$500 per semester. The actual mentoring is done individually not as a cohort.</p> <p>Norris suggested Council invite all the Basic skills Coordinators to an FSCC meeting in February.</p>	Norris, Richards, Lema	2/5/09 (Consultation)
			Lema	ASAP
			Lema	Spring 2009
10.	SPRING 2009 MEETING SCHEDULE	Council agreed two meetings per month is enough. The spring meeting schedule will be confirmed when the consultation dates have been set.		
11.	OTHER	Lema informed Council she is working on a draft to request back pay for the position of FSCC President. She has provided emails to Jeffrey Michels from past FSCC presidents who said they received reassigned time for their		

		tenure as FSCC President.		
12.	ADJOURNMENT	Adjourned 3:05		