

FACULTY SENATES COORDINATING COUNCIL
of the Contra Costa Community College District

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FACULTY SENATES COORDINATING COUNCIL
January 22, 2009
MEETING SUMMARY
APPROVED

TIME: 2:00-3:30

LOCATION: CCCConfer

PRESENT: Ray Goralka, Laurie Lema, Virginia Richards, Michael Norris, Richard Akers

ABSENT: None

GUESTS: None.

Item #	Topic/Activity		Responsible Person(s)	Time Line
1.	APPROVAL OF AGENDA	<p>Lema requested to add the following items: a review of the Board Agenda; a request to endorse a nomination of Helen Benjamin for a statewide award; and an announcement of the joint UF and Senate meeting.</p> <p>It was MSC to approve the agenda of January 22, 2009 as amended.</p> <p>All in favor. Approved.</p> <p>It was MSC to approve the minutes of December 11, 2008 . All in favor. Approved.</p>		
2.	PUBLIC COMMENT	None.		
3.	ANNOUNCEMENTS	None.		
	BOARD AGENDA	<p>Council members each said they saw no items of concern to address in Board Agenda items.</p> <p>Council discussed items for their report to the Governing Board. Norris said LMC is receiving an honorable mention for the Program of the year Award. Lema said DVC has nominated two faculty members for the ASCCC Stanback-Stroud Diversity Award.</p> <p>Council agreed to not address the proposed raise for the chancellor since it is a salary issue and therefore under the jurisdiction of the union.</p> <p>Akers said the announcement for the District Exemplary Classified award has gone out. Norris added that the announcement went out the last day of finals in the fall semester and the deadline is tomorrow, January 23.</p> <p>Council agreed the timing was inappropriate relative to faculty and staff input.</p> <p>Lema told Council she received a request from Kindred</p>		

		<p>Murillo to write a letter of recommendation to nominate Helen Benjamin for the Association of California Community Colleges Administrators Harry Buttmer Award. Lema said she will write a letter as an individual that works with the Chancellor. Council agreed if the letters are from individuals there is no need for senate endorsement.</p> <p>Lema reminded Council of the off campus meeting on January 30, between with the UF and the Senates to work on faculty evaluation forms. Lema informed Council she has a meeting scheduled with Jeffrey Michels to work on the timeline of the meeting, and to discuss the process for finalizing the evaluation process.</p> <p>Lema said the evaluation materials that are developed at the joint meeting should come back to the senates for endorsement and be given time for any modifications. Goralka said the current progress on the forms are available on the union website. He also said the union is doing a survey on this issue and the results should be posted on the website.</p>	Lema	
4.	SABBATICAL LEAVE PROCEDURE	<p>Lema reported the DVC Senate does not have any concerns with the proposed changes to the Sabbatical Leave Process for Faculty as well as DVC faculty members on the District-wide Sabbatical Leave Committee. She said she also forwarded the list of suggestions to the Sabbatical Leave Committee that Akers sent her from the CCC Senate. Norris said this item is on the next LMC Senate meeting on Monday, January 26. She reminded Council it is the third reading at DGC so any suggestions need to be done ASAP.</p> <p>Council discussed the rubric for Sabbatical Leave applications. Norris said he has a concern with the rubric that awards more points to applications that set exact end dates such as for a scheduled class vs those that will be doing research. Council noted the rubric is not included in the procedure. Council reviewed the procedure and found no mention of who develops the rubric. Council agreed the development of the rubric should be part of the committee charge but not necessarily written into the process.</p> <p>Council agreed the proposed changes need some definition such as, what is timely?, and what is substantive change? . Council also agreed the suggestions from CCC were mainly grammatical and to just submit them to DGC.</p>		
5.	DGC FOLLOW-UP	<p>Council discussed if items should be pulled from the DGC agenda when constituent groups have not been able to fully discuss them. Lema said they need to be sure they have adequate time on important documents.</p> <p>Lema reminded Council follow-up is still needed on the</p>		

		what does it mean for the DGC to be a budget committee?, and the Senate budgets and curriculum chair reassigned time proposal. Council agreed this needs to also be addressed in Consultation. Akers and Norris said they would not accept the position of FSCC President until the compensation issue is resolved.		
6.	YEARS OF EXPERIENCE STANDARDIZED FORMULA FOR THE UNIFORM HIRING SELECTION GUIDE	<p>Akers proposed developing a formula for how many units are relative to years of experience for determining equivalencies. He said he has seen wide discrepancies in how many units are awarded for similar equivalencies. He has received equivalency requests for teachers that have received one already at another college in the district and feels we need consistency in the amount of units awarded among the three colleges. Lema said she has conversations with departments that are requesting equivalencies before granting them but she has not dealt with issues on the number of units awarded in a request. Norris said LMC requests the applicant to fill out the District equivalency Form. Akers is conservative in the amount of units awarded he approves.</p> <p>Lema said in the career tech area there is more flexibility because work experience can qualify for an equivalency and, that equivalencies are supposed to be the exception in limited cases instead of a way around the full-time hiring process. Norris and Akers will bring back actual examples for further discussion.</p>	Norris, Akers	
7.	CONSULTATION ITEMS	<p>Council agreed the following items need to be brought to Consultation:</p> <ul style="list-style-type: none"> -Curriculum Chair reassigned Time -Senate Budgets -Compensation for FSCC President -Distance education <p>Lema informed Council Consultation is scheduled in June and she is teaching summer session and will probably have to get a substitute. Council confirmed there is no Consultation or DGC in July.</p>		
8.	OTHER	<p>Lema reminded Council needs to follow-up on the following items:</p> <ul style="list-style-type: none"> -Title 5 changes. Lema received a PowerPoint Presentation on the Title 5 changes from the Curriculum Institute and will forward it to Council. Then the Council can decide if they should invite the curriculum chairs to discuss implementing the changes. -Study Abroad Program-Lema will invite <i>Ken</i> to a meeting to discuss the program. - Changes in GE requirements for transfer at DVC and, development of online degrees at LMC. 	Lema Lema	
9.	ADJOURNMENT	Adjourned 3:00		

