

**FACULTY SENATES COORDINATING COUNCIL**  
of the Contra Costa Community College District

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**FACULTY SENATES COORDINATING COUNCIL**  
**February 26, 2009**  
**MEETING SUMMARY**  
**APPROVED**

**TIME: 2:00-3:30**

**LOCATION: CCCConfer**

**PRESENT:** Ray Goralka, Laurie Lema, Virginia Richards, Michael Norris, Richard Akers, Lynette Krahl, Ann Patton

**ABSENT:** None

**GUESTS:** None.

| Item # | Topic/Activity  |  | Responsible Person(s) | Time Line |
|--------|---|--|-----------------------|-----------|
| 1.     | <b>APPROVAL OF AGENDA</b>   | <p><b>It was MSC to approve the agenda of February 26, 2009 as amended.</b></p> <p><b>All in favor. Approved.</b></p> <p><b>Approval of the February 12, 2009 minutes was postponed to allow more time for Council review.</b></p>   |                       |           |
| 2.     | <b>PUBLIC COMMENT</b>   | None.  |                       |           |
| 3.     | <b>ANNOUNCEMENTS</b>  | <p>Akers told Council the District Equal Opportunity and Diversity Advisory Committee agreed to recruit more people to attend the Museum of Tolerance. He said there are 15 people signed up to go and there is space for 30. Akers said he is focusing on department chairs and people involved in hiring at CCC. If Council members recruit anyone, forward their names to Andrea Gonzales-Lewis in District HR.</p> <p>Akers said the DEODAC also discussed the Anti-bias training that DVC had for faculty currently involved in hiring. Some managers and classified also attended. Lema said there is a survey going out to the attendees and the training will then be evaluated for future application.</p> <p>Lema said she will be at the Strategic Planning session on February 27 for half of the day. Norris and Akers said they will be there for the whole session.</p> |                       |           |
|        | <b>Business Procedure 18.04 Academic Senate Budget Guidelines and HR Procedure 2090.07 Reassigned Time Guidelines</b> | Lema said Council needs to calculate the impact on their budgets with the proposed budget guidelines from Chancellor's Cabinet. Council agreed encumbrances should include the State Academic Senate membership, the senate president's honorariums, reassigned time for officers and curriculum chairs, and clerical support.   |                       |           |

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|  |                      | <p>Lema reminded Council the proposal does not allow budget rollover and said UF President Jeffrey Michels is looking into this item.</p> <p>Lema informed Council the back pay for the FSCC president is complicated. She was told it could be put in the budget and the Senate's could agree to pay it out of that fund. Lema expressed concern with asking the senates to pay the back pay as well as the president's honorariums.</p> <p>Council discussed the possibility of developing a policy to ensure these expenditures are allocated by the senates in the future. Goralka suggested putting it in the bylaws.</p> <p>Lema informed Council Michels said we could counter the proposal with reassigned time and honorariums tied into salary increases or a COLA on the overall budget.</p> <p>Lema pointed out the increase offered was based on FTES and the total budget should go up if the district FTES goes up.</p> <p>Council agreed the State Academic Senate membership come off the top before the remainder is divided up to the colleges. Goralka suggested the honorariums and the curriculum chairs also come off the top. Akers and Norris said regardless they would end up with a deficit. Council agreed this proposal does not provide enough funds for the basic priorities and to counter with a request for more funds overall. Akers said they should counter with what they actually spend.</p> <p>Akers and Norris will send their expenditure amounts to Lema to compile for presenting at the next Consultation.</p> | Akers,<br>Norris | March 2     |
|  | <b>Equivalencies</b> | <p>Richards said they brought this issue up at their Senate and a faculty member said their department had their own equivalency guidelines and they thought is was a Union recommendation that every department have them.</p> <p>Akers said he wanted to get all the Senates on the same page and asked if the department's guidelines are supposed to go through their senates.</p> <p>Lema read the State Guidelines on Minimum Qualifications. Council discussed the differences between minimum qualifications and equivalencies.</p> <p>Lynette Krahl will email the link to the District Uniform Employment Selection Guide to Council and some other related documents. Council will review the documents and bring this back for further discussion.</p>   | Council          | March<br>26 |

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|  |                      | <p>Goralka suggested Akers take the lead on the issue since CCC is the college that is having problems at this time. Akers agreed and said he would put something together suggestions for a dialogue starting point.</p> <p>Akers reviewed he proposed 1 to 3 years of experience would yield 1 to 5 upper division units, or 1 to 3 graduate units would allow some latitude within the boundaries.</p>  | Akers | March 26 |
|  | <b>DGC Follow-up</b> | <p>Norris shared that Kindred said the DGC needs to understand the details of the budget and he said he responded to her that the DGC should be looking at the direction of the plan. Council agreed. Norris said he is concerned this will bog the group down and they won't get other work done. Lema agreed and said she is concerned about when does DGC see if the budget is aligned with the Strategic Plan, and that right now DGC is at the end of the process instead of the beginning.</p> |       |          |
|  | <b>ADJOURNMENT</b>   | Adjourned 2:00   |       |          |