

**FACULTY SENATES COORDINATING COUNCIL**  
of the Contra Costa Community College District

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Contra Costa Community College District ■ 500 Court Street, Martinez, CA 94553

**FACULTY SENATES COORDINATING COUNCIL**

September 10, 2009

Minutes

**APPROVED**

**TIME: 1:30-3:00**

**LOCATION: CCCConfer**

**PRESENT:** Laurie Lema, Michael Norris, Virginia Richards, Keith Mikolavich Ann Patton

**ABSENT:** Richard Akers, Lynette Krahl

**GUESTS:** Christina Cannon, Sophia Ramirez

Item #	Topic/Activity		Responsible Person(s)	Time Line
1.	<b>APPROVAL OF AGENDA</b>	<p><b>It was MSC to approve the agenda of September 10, 2009. All in favor. Approved.</b></p> <p><b>It was MSC to approve the minutes of August 27, 2009. All in favor, Approved.</b></p>		
2.	<b>PUBLIC COMMENT</b>	None.		
3.	<b>ANNOUNCEMENTS</b>	<p>A. Norris introduced Sophia Ramirez, an LMC Counselor. She is sitting in on this meeting as part of their Nexus Program.</p> <p>B. Council briefly discussed the announcement by the Board the previous day that \$600,000 will be released from the reserves. Council agreed they want clarification on what the funds will be used for and said the colleges should decide how it is spent at their campuses. Council also agreed to be part of the conversations from the beginning regarding these funds. Norris will draft a letter stating faculty want tracking, flexibility, and transparency in the decisions for these funds.</p>	Norris	
	<b>Student Representatives on Academic Senates</b>	<p>Christina Cannon, District Student Trustee, addressed Council on her goals for this year. Those are:</p> <ol style="list-style-type: none"> <li>1. Leadership development –for everyone in the district not just students</li> <li>2. Communications</li> <li>3. Advocating for students</li> </ol> <p>She informed Council she is planning a district-wide student leadership retreat on Saturday Nov. 21 from 9-5, probably at</p>		

		<p>DVC. She said she would like key personnel there including the trustees. She has also contacted George Miller, Tom Torlakson, and Federal Glover to see if they could attend. She requested the Senate presidents participate in the afternoon to help with the “solution” phase. Norris and Akers both said they can be involved.</p> <p>Cannon said she will start with a survey/discussion to come up with list of issues to work on at the retreat.</p> <p>Cannon said she also wants to do a meet and greet activities at each campus to get leaders together with students.</p> <p>Cannon requested the District-wide course equivalency sheets be updated. They have not been updated since 2003. Council agreed they are not sure it falls under the senate purview but would support it. Lema recommended Cannon contact Deborah Blue on this issue.</p> <p>Cannon distributed copies of a previous student survey. She said she would like to rework it with support from the college research offices. She requested the senate Presidents get feedback from their councils. She asked for faculty support in creating and disseminating the survey. Cannon and Council discussed ways to encourage student participation in the survey. Cannon thanked Council for their time and will come back for further discussions if necessary.</p>		
	<p><b>EEO Plan</b></p>	<p>Mikolavich told Council even though the EEO Plan has been going through the approval process for a long time, many faculty are just seeing it for the first time. He said he has concerns that social class is not alluded to in the document, and that middle easterners are not included in the ethic distinctions. He said there need to be discussion as to what diversity means on the campuses. He shared with Council that the feedback on the bias training workshops held at DVC, was not all positive. Lema told Council the DVC Senate has expressed the need for District accountability in terms of recruitment for faculty hiring. She said they are also concerned that stopping the hiring process could have adverse impacts on the process. -the ripple effect Council questioned if the plan going farther than required, and also what is the criteria for stopping the process, and who determines the training.</p> <p>Council continued discussing some of the possible problems with implementation including that fewer people are not self-identifying on application forms; hiring pools are often too small to get statistics. They wondered if the information on the applications will be used to let the process go forward or is it to address bias. Norris expressed concern with approving the plan right away and then tweak it as we go. He said Paul Guess wants to get the recruitment part going but he is concerned who will determine the powers of the EEO Officer. He said he has heard the other constituencies are ok with approving it.</p> <p>Lema said she is concerned faculty are a lone voice at DGC and</p>		

		<p>she does to want to be perceived as blocking the process but about putting through something that is right. She said this plan affects faculty way more than the other constituencies. She said faculty have legitimate concerns and suggested Council group similar concerns together.</p> <p>Richards said clear guidelines throughout the process are needed.</p> <p>Akers said he would like to see a reduction of the checks and balances by 50%. He also said a divergence of funds should go into recruitment instead of enlightenment.</p> <p>Norris asked if we could we have a more generic plan and then work out more details later.</p> <p>Norris said he is worried about the timeline since he has to come up with a list of recommendations for DGC. He suggested Working on the concept now and details later.</p>		
	<b>SLOs on Syllabi</b>	<p>Norris said there have been faculty concerns with the requirement that SLOs must be included in the handouts on the first day of classes.</p> <p>Lema said there had been concern because DVC deans said it was required to use SLOs, but it is not. She said it has been settled for now.</p> <p>Akers it should be the instructor's choice if they use course objectives or SLOs on their class handouts but they have to include one or the other.</p>		
	<b>OTHER</b>	<p><b>MINIMUM QUALS</b></p> <p>Akers explained he has a situation where an equivalency was requested by their Culinary Arts Program for an instructor that has a certificate but not a degree. He said a certificate does not have the GE requirements that an AA does, and certificates do not come with transcripts, so he is denying the equivalency.</p> <p>Lema said specific verbiage has been added to the equivalency policy to say GE requirements must be fulfilled.</p> <p>Akers said he knows this is new ground and he expects an onslaught for equivalencies, but he does feel this change addresses this current situation.</p>		
<b>9.</b>	<b>ADJOURNMENT</b>	Adjourned 3:00		