

**Faculty Senates Coordinating Council  
of the Contra Costa Community College District  
500 Court Street, Martinez California 94553**

**FSCC President:** CCC Academic Senate President: Richard Akers (510) 235-7800x4215 [rakers@contracosta.edu](mailto:rakers@contracosta.edu)  
**LMC Academic Senate President:** Michael Norris (925) 439-2181x3144 [mnorris@losmedanos.edu](mailto:mnorris@losmedanos.edu)  
**DVC Faculty Senate President:** Laurie Lema (925) 685-1230 x2207 [llema@dvc.edu](mailto:llema@dvc.edu)

Contra Costa Community College District ■ 500 Court Street, Martinez, CA 94553

**FACULTY SENATES COORDINATING COUNCIL  
OCTOBER 5, 2010  
MINUTES  
APPROVED**

**TIME: 10:30-12:00**

**LOCATION: CCCConfer/District Office**

**PRESENT:** Michael Norris, Laurie Lema, Richard Akers, Virginia Richards, Ann Patton

**ABSENT:** Keith Mikolavich

**GUESTS:**

Item #	Topic/Activity		Responsible Person(s)	Time Line
1.	<b>APPROVAL OF AGENDA AND MINUTES</b>	<p><b>It was MSC to approve the agenda of October 5, 2010. All in favor. Approved.</b></p> <p><b>It was MSC to approve the minutes of August 31, 2010. All in favor. Approved.</b></p>		
2.	<b>PUBLIC COMMENT</b>	None.		
3.	<b>ANNOUNCEMENTS</b>	None.		
4.	<b>FSCC Budget</b>	<p>Akers emailed a spreadsheet to Council reflecting the agreement for how to disperse the Senate budget among the colleges. He also sent proposed guidelines for the budget allocations and expenditures. Norris asked for confirmation that the annual ASCCC membership is the only expenditure to come off the top.</p> <p>The guidelines also state the release time is for both semesters. It is a college expense, not a Senate expense.</p> <p>Lema said DVC is picking up whatever we can't pay for Curriculum Chair for this year. Next year there need to be discussion about how to fund the Curriculum Chair.</p> <p>Norris said he tried to get his full .75 release time but he can't get any more than .5. Lema and Akers are on full release time.</p> <p>Lema said she started at .8 but it was raised to 1.0 with their rollover money. She will work to have that continue after she leaves the position. She would like to see the college to pay for the Curriculum Chair.</p> <p>Council agreed Akers should take the invoice for ASCCC membership to the DO for payment. Norris reviewed that a GL is to be created and the money is taken out off the top.</p> <p>Lema said she is designating the DVC Senate discretionary funds for conferences, Curriculum Chair and salary for the Senate Secretary support in June. She said there needs to be a zero balance at the end of the fiscal year.</p> <p>Lema said the DVC Senate will use up whatever they have towards</p>		

		the end of the fiscal year on the Accreditation Institute.		
<b>5.</b>	<b>Action steps to address the District Strategic Directions and the FSCC Goals.</b>	<p>Council reviewed a crosswalk of the FSCC goals with the District Strategic Directions that Akers drafted. Council discussed the format of the document and how to more clearly show the links. Lema suggested they start with FSCC goals and then identify which strategic directions they support. Akers said Chancellor Benjamin wants to see action steps. He said they can list what actions they are currently working on. They do not have to come up with new ones. Council discussed how to prioritize the goals.</p> <p>Council discussed how the Senate budget allocation helps with developing leadership. Akers said it allows us to send people to Plenary sessions and other state senate activities.</p> <p>Lema said Council needs to clarify what we mean by leadership. Is it Senate Leadership? She said that what is should be, but not a top priority</p> <p>Regarding goal 4.2, Lema noted DVC the senate does not do the evaluation training. The union does.</p> <p>Council agreed to fully support goal 4.3aligning and evaluating strategic planning processes.</p> <p>Council agreed reducing travel time and expenses is an action item supporting Goal 5.</p>		
	<b>The new paradigm of SB1440 in light of Governor’s signature.</b>	<p>Norris said Scott Lay has said don’t do anything yet to implement this legislation however Jane Patton has said to move forward with several things.</p> <p>Lema said it is the local level that should wait. The state is moving forward. She said it should it should come for a vote at the plenary session on the work of the state senate on this legislation.</p> <p>Akers said he sees it as the state senate taking the lead before things are imposed on us.</p> <p>Norris said he feels the state senate took a huge leap and he is concerned with the implications.</p> <p>Lema agreed the adoption of this legislation is different than the normal process.</p> <p>Akers said we are being given a state mandate that we need to fit our curriculum into.</p> <p>Norris asked how the state senate is getting input? Norris will contact Jane Patton to ask her how faculty will be participating.</p> <p>Lema asked if LMC and CCC would be willing to give up their local requirements since they will be in conflict with our board policy. She advocates we eliminate the board requirement.</p> <p>Lema asked what if colleges don’t have the courses that are required for transfer.</p> <p>Akers said he hopes they select courses that have been taught for a long time.</p> <p>Lema reminded Council this is for local transfers. Akers said they are working on something like this for the UCs.</p>		
	<b>Visions Conference</b>	Akers said he went to the Visions conference an there were a lot of people from our district there. He said Scott Lay gave good presentation and it is available on the internet. He said the most significant comment he heard came from Chacellor Benjamin. She had said we are ill-prepared to prepare those who are ill-prepared for college.		
	<b>DGC Items</b>	Norris focus on SS Procedure 3015 on Student Attendance		

		<p>Documentation. He wonders if it means they will have to take attendance daily. This is contradictory to what is stated in their catalog. Council agreed being able to drop a student after two weeks of absences is good. Council discussed why the dean should also sign off on the conflict of classes request. After discussion Council agreed to pass this procedure.</p> <p>Norris reminded Council they were invited to the initial discussion on District services Cost but it kept getting postponed and they ended up not being included. Council discussed if this is a done deal Akers suggested Council sit down for an hour and go through it and find 5 things they have questions about.</p> <p>Lema said they could present their questions to either DGC or the Board.</p>		
<b>8.</b>	<b>ADJOURNMENT</b>	<p>Meeting Adjourned 12:00</p> <p><b>Next meeting November 2, 2010.</b></p>		