

**Faculty Senates Coordinating Council
of the Contra Costa Community College District
500 Court Street, Martinez California 94553**

FSCC President: DVC Faculty Senate President: Laurie Lema (925) 685-1230 x2207 llema@dvc.edu
CCC Academic Senate President: Wayne Organ (510) 236-6768 worgan@contracosta.edu
LMC Academic Senate President: A'kilyah Moore (925) 798-3500 amoore@losmedanos.edu

Contra Costa Community College District ■ 500 Court Street, Martinez, CA 94553

Faculty Senates Coordinating Council Minutes

Faculty Senates Coordinating Council Meeting
Tuesday, March 20, 2012
11:30 AM-12:40 PM
Location: District Office 5th Floor Conference Room

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| 1. | APPROVAL OF AGENDA FOR MARCH 20, 2012 AND MINUTES OF THE FEBRUARY 14, 2011 MEETING. (discussion/action)
It was MSC to approve the agenda for March 20, 2011. All in favor. Approved.
It was MSC to approve the minutes of February 14, 2011. All in favor. Approved. |
| 2. | PRESENTATIONS FROM THE PUBLIC - All Meetings Are Open - Everyone Welcome (information only)
None. |
| 3. | ANNOUNCEMENTS (information only)
Moore said she heard DVC wants to change the wait list time.
Lema said it has not come to her Senate yet. She said they have talked about it but she does not know what their view is. She said they have discussed requiring classes are paid for up front so students don't enroll in a lot of classes and then decide which to stay in. They have also discussed moving the withdrawal deadline to earlier |
| 4. | MEETING DATES AND TIMES (information/discussion)
Council will establish meeting dates and times for 2012-2013.
Meeting dates and times for next year
Council agreed they need to have their meetings prior to consultation and DGC so they will be on the same page going into those meetings. They need to find a two hour block of time to have their meetings. Face-to-face meetings are better but they will do CCConfer if that ensures they all can participate. There are conflicts with Moore's availability so they will continue working to find the optimum time. |
| 5. | GOVERNING BOARD POLICIES
Council will discuss the draft Governing Board Policy 4014 Distance and Correspondence Education, and draft Governing Board Policy 4013 Awarding of Honorary Degrees.
Lema said DVC's Senate has concerns about ensuring student IDs in online classes and felt that WebAdvisor student numbers are not enough security.
Organ said at LMC they will have a video log in capability. Lema said that would help but it is not required and there are issues with income and equity in obtaining that capability. Lema is concerned if we do it college by college we could each have different standards.
Organ agreed and said students could take an online class at another college with lower standards. He said also if there were proctored exams, then it is not really on online class.
proctored exams are not a true online class
Lema said her Senate discussed DVC getting identification from all students at the beginning of classes.
Organ said it would be best if all three colleges have the same policy.
Moore said LMC is working on a policy now.
Council agreed it can also be an issue in face-to-face classes where students pay someone to take the class for them.
Lema said DVC does not do online counseling because of ID issues. Organ said CCC had done some but stopped because of the ID issues.
Lema said DVC will start having more of these discussions because of the Student Success Task Force.
Council agreed more discussion is needed on this topic.

Council agreed they need to see the changes to the policy on awarding honorary degrees. This topic will come |

	back for discussion.
6.	<p>PROGRAM DISCONTINUANCE (information/discussion) Council will discuss each college's program discontinuance procedure. Council is not clear why this is on the consultation agenda. Organ said this Council needs to have a meeting to just discuss this topic. Organ will check with Ted Wieden on the date of the next consultation. Lema commented that we need a study session to look at the new realities in certain fields.</p>
7.	<p>TEACHING EXCELLENCE INTERNSHIP (information/discussion) Council will discuss changes to the selection process. Organ said this initiative came out of discussion at the District Equal Employment Opportunity Advisory Committee. Lema said this will be discussed at consultation. She is not sure how many applicants they will get. It is targeted at people currently in grad school and probably already working s. Lema said there are a few disciplines at DVC that want to participate. Organ said just the Culinary program at CCC has expressed interest.</p>
8.	<p>FOREIGN DEGREE CREDITS (information/discussion) Council will discuss a request to approve foreign degree credits. DVC told explained FSCC has an agreement that a particular company will be used to evaluate foreign transcripts. She said a part-time faculty at DVC submitted an evaluation of their transcripts by a different company. Juanita Shimada at the District Office said the company is legitimate. Lema said Susan Lamb is confident in Shimada's assessment of the company. FSCC agreed to accept Lamb and Shimada's recommendation. Lema said if we start to get more evaluations from other companies, FSCC should confirm they are legitimate and add them to the list of accepted foreign transcript evaluators. Lema said she will check with Shimada why they used a different company than the one that had been agreed upon.</p>
9.	<p>DGC (information/discussion) Council will review and discuss the DGC agenda. Council briefly reviewed the DGC agenda and did not see anything that needed to be discussed at this time.</p>
10.	Adjournment – Next Meeting April 24, 2012