

**Faculty Senates Coordinating Council  
of the Contra Costa Community College District  
500 Court Street, Martinez California 94553**

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**FSCC President:** CCC Academic Senate President: Wayne Organ (510) 236-6768 [worgan@contracosta.edu](mailto:worgan@contracosta.edu)  
**DVC Faculty Senate President:** Laurie Lema (925) 685-1230 x2207 [llema@dvc.edu](mailto:llema@dvc.edu)  
**LMC Academic Senate President:** A'kilyah Moore (925) 798-3500 [amoore@losmedanos.edu](mailto:amoore@losmedanos.edu)

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**Faculty Senates Coordinating Council Meeting Minutes**

**Faculty Senates Coordinating Council Meeting  
Wednesday, September 5, 2012  
11:00 AM-12:00 PM**

**1. APPROVAL OF AGENDA FOR THE SEPTEMBER 5, 2012 AND MINUTES OF THE AUGUST 22, 2012 MEETING. (discussion/action)**

The agenda for September 5, 2012 was approved.  
The minutes of August 22, 2012 were approved.

**2. PRESENTATIONS FROM THE PUBLIC - All Meetings Are Open - Everyone Welcome (information only)**

None.

**3. ANNOUNCEMENTS (information only)**

None.

**4. STUDY ABROAD FACULTY APPLICATION PROCESS (discussion/action)**

*Council will review and vote on proposed changes to the Study Abroad Faculty Application Packet.*  
Lema said Scott McDougall, chair of the Study Abroad Faculty Selection Committee came to DVC Faculty Senate and they approved the revisions to the application form.

Organ said CCC Academic Senate had no objections to the revisions.

Moore said LMC Academic Senate has not looked at it yet.

Lema explained the reason for some of the revisions came from a situation where an instructor did not adequately recruit and that semester abroad had to be canceled. The revisions emphasize the need to recruit as it is part of the load in this program. Also the selection dates were moved to an earlier date to allow more time for recruiting.

Moore said LMC should not have a problem with the revisions.

**It was MSC to approve the proposed revisions to the Study Abroad Faculty Selection Form. All in favor. Approved.**

**5. REPEATABILITY (information/discussion)**

*Lema will discuss with Council the need for faculty district wide to reach agreement on "families" of courses in specific disciplines to comply with the regulations on repeatability.*

Lema explained under the new rules on course repeatability, some courses will fall into families, such as a beginning, intermediate and advanced piano course that would allow students to repeat the course in a progressive way. She said the district colleges need to reach agreement on what courses are in a family together.

Organ suggested department chairs from the colleges meet to discuss this for their disciplines. They could expand the conversation with experts in those disciplines.

Lamb said it is a district level policy on repeatability. Organ asked if it could vary from district to district. Lamb said yes and when a student use all their repeatability, they need to then go to a different district.

Organ asked if classical and jazz piano are different families, could a student then take piano 8 times?

Lamb said it is up to the local senates to decide but when the auditors come in, they could take a narrower approach.

Organ asked if the auditors going to give any guidelines.

Lamb said forming the families is not meant to be a way to get around repeatability. What they want is zero repeatability but they understand students needing to become proficient. However, they will not be

providing guidelines.

Organ said we are not trying to get around the regulations but students at four year schools don't have these restrictions and it will put students at two year schools at a disadvantage.

Lamb explained the need to line up across the district makes it easier for students to take the various courses at different campuses, and yes there is a grey area.

**6. CONSULTATION ITEMS BP 5033 BUDGET DEVELOPMENT AND C&I PROCEDURE 4004 AWARDS ISSUED BY THE CCCCCD (discussion/action)**

*Council will discuss and come to consensus on the proposed changes to these policies and procedures.*

Council reviewed the documents to be discussed at consultation.

Lema said she would like to be able to take this to her senate before consultation. Organ suggested they ask for a motion to get documents ahead of consultation in a reasonable time frame to allow them to take them to their senates.

Lema pointed out budget development is an A&P matter and this procedure does not reference the faculty role. She said this procedure is about the process that we currently practice and they should think about if they want to continue using it.

C&I 4004 was not sent out or posted so Council could not discuss it. They agreed they need to request the documents get posted on the portal.

Lema explained the Ed Planning item is about things such as when a college is starting a new program, they need to bring their rationale to Ed Planning. However, Lema thinks this could be handled through a report and not a face-to face meeting. A related issue is that Chancellor's Cabinet should have conversation about what is going to happen if Prop 30 fails. It would result in long term changes and we need to determine where we have those conversations if we have to cut programs.

Organ said Ed Planning is the appropriate place to have those conversations. Lema said they should discuss in consultation where the discussions about cuts take place.

**7. REPORTS (information/discussion)**

*Each Council member will report on their college senate business.*

No reports.

**8. Adjournment -12:02**