

**Faculty Senates Coordinating Council  
of the Contra Costa Community College District  
500 Court Street, Martinez California 94553**

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DVC Faculty Senate President: Laurie Lema (925) 685-1230 x2207 [llema@dvc.edu](mailto:llema@dvc.edu)  
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**Faculty Senates Coordinating Council Minutes**

**Faculty Senates Coordinating Council Meeting  
Wednesday, September 19, 2012  
11:00 AM-12:00 PM**

**APPROVAL OF AGENDA FOR THE OCTOBER 4, 2012 AND MINUTES OF THE  
SEPTEMBER 5, 2012 MEETING. (discussion/action)**

The agenda of October 4, 2012 was approved. The minutes of September 5, 2012 were not ready for review.

**PRESENTATIONS FROM THE PUBLIC - All Meetings Are Open - Everyone Welcome  
(information only)**

None.

**ANNOUNCEMENTS (information only)**

Lema told Council there was a scathing article on SF Gate attacking community colleges. She would like to see rebuttals supporting community colleges.

**TECHNOLOGY**

*Council will discuss issues related to implementation and updating of technology at the colleges, especially for instruction.*

Lema said she understands there will be some glitches when a college is going through email migration but there is concern about decisions regarding implementing new technology and how those decisions are made.

Organ said we need collect specific instances where technology impacts jobs or students in negative ways.

Lema agreed with Organ that we need more information before we can address the issues. She said maybe DGC is the place to address it. Some of the issues are at the college level and others are at the district level.

Council agreed to collect specific technology issues from faculty at their colleges.

**LAB HOURS BY ARRANGMENT (information/discussion)**

Moore told Council LMC has a checklist now for hours by arrangement classes. She said her senate has an issue with requiring faculty to check off certain things on the form because those items are not up to faculty. For example faculty can't verify that all students have completed their lab hours.

Lema said it should be discussed at consultation. Council agreed to request this item be on the consultation agenda and to get feedback from their respective Senates.

**DRAFT C&I 4004 COURSE PRE-REQUISITES, CO-REQUISITES AND ADVISORIES ON  
RECOMMENDED PREPARATION (information/discussion)**

*Council will discuss each colleges understanding of this policy and implementation.*

This item has been in Consultation but we need to make sure we are in agreement. Lema said the DVC

Curriculum Committee is still looking at it.

This will be on the next FSCC agenda. It was not approved at the last consultation.

**DESIRE2LEARN** (information/discussion)

*Council will discuss establishing minimum standards for teaching online using Desire2Learn.*

Organ told Council a faculty member said we should have some minimum competencies to teach on Desire2Learn. Organ talked to Jeffrey Michels who said we don't do this for other things such as how to do a gradebook.

Organ said the faculty member who proposed this just doesn't want people using up all the DE coordinators time with basic questions.

Council agreed to let this idea settle and come back to it later if needed.

**FOLLOW UP DISCUSSIONS REPEATABILITY** (information/discussion)

*Council will follow-up on the discussions on course repeatability and coordination across the district; faculty roles in budget development; and where the Ed Planning conversations will take place.*

Organ said he has been talking with Susan Lamb about the repeatability issues, particularly about performing arts classes. Organ is concerned that the families of courses that are created could lump similar classes together that prevent students from taking classes within those families that are different in their emphasis. For example, putting all piano classes together would prevent a student from taking classical piano and then jazz piano.

Lema said we should pull together faculty from those disciplines to discuss this issue. Instructional deans should also be part of the conversation. We need to have a common understanding between colleges, faculty and managers

Lema said we should mention this at consultation.

Organ said it impacts performing arts, fine arts, and athletics.

Moore said it also impacts auto shop.

Organ said he can start the discussion about music courses.

Lema said PE could be impacted if Proposition 30 does not pass so we should maybe hold off on those courses for now.

Council agreed to let them know at Consultation what we are doing.

Moore suggested sending out emails to the appropriate faculty at their colleges asking them to help coordinate the effort.

Lema said they should also talk to our respective VPs.

**Adjournment**

The meeting was adjourned at 12:00 pm.