

**Faculty Senates Coordinating Council  
of the Contra Costa Community College District  
500 Court Street, Martinez California 94553**

FSCC President: CCC Academic Senate President: Wayne Organ (510) 236-6768 [worgan@contracosta.edu](mailto:worgan@contracosta.edu)  
 DVC Faculty Senate President: Laurie Lema (925) 685-1230 x2207 [llema@dvc.edu](mailto:llema@dvc.edu)  
 LMC Academic Senate President: Michael Norris (925) 439-2181x3144 [mnorris@losmedanos.edu](mailto:mnorris@losmedanos.edu)

Contra Costa Community College District ■ 500 Court Street, Martinez, CA 94553

**Faculty Senates Coordinating Council Minutes  
Approved**

Faculty Senates Coordinating Council Meeting  
Wednesday, November 28, 2012  
11:00 AM-12:00 PM

11:00-11:02 (2 min)	1. <b>APPROVAL OF AGENDA FOR THE NOVEMBER 12, 2012 AND MINUTES OF THE OCTOBER 17, 2012 AND OCTOBER 31, 2012 MEETINGS.</b> (discussion/action)  It was MSC to approve the agenda for November 12, 2012. All in favor. Approved It was MSC to approve the minutes of October 17, 2012. All in favor. Approved. It was MSC to approve the minutes of October 31, 2012. All in favor. Approved.
11:02-11:04 (2 min)	2. <b>PRESENTATIONS FROM THE PUBLIC - All Meetings Are Open - Everyone Welcome</b> (information only)  None.
11:04-11:06 (2 min)	3. <b>ANNOUNCEMENTS</b> (information only)  Lema announced the DVC Box 2A committee recommended four hires to the president but they ranked up to nine to be able to fill any retirements that might come up before the end of January.
11:06-11:15	4. <b>COURSE FAMILIES</b> (information/discussion)  Norris and Organ said they have sent their course families to Patton to work on putting them in a spreadsheet. Norris said this Council should begin reviewing the ones they have so far. He suggested Council meet after finals to review them. Council agreed to meet on December 13 from 11-1 in the DVC Faculty Senate office.
11:15-11:20	5. <b>PLENARY FOLLOW-UP</b> (information/discussion)  Council agreed there was nothing major that came up at Plenary that they need to follow up on. Norris said he is going to CMC3 conference soon and there will probably be discussion about math acceleration since the resolution related to this did not pass at Plenary.
11:20-11:30	6. <b>CREATIVE PROJECTS FOR ACADEMIC UNITS</b> (information/discussion) (Organ)  Organ told Council Jeffrey Michels talked to him about a proposal to give academic units in the creative arts for projects done by faculty in areas such as music and art. Norris commented that this is about applying for units after the work has been completed. Organ said he is not sure about FSCC's role in this. Council agreed this is a Union decision.
11:30-11:40	7. <b>TMC GOALS</b> (Norris)  Norris asked Council how CCC and DVC are addressing proposals for Transfer Model Curriculum. Lema said the DVC Curriculum Committee is the lead on this and they are on target for submission deadlines. Organ said CCC's Curriculum Committee is also the lead on this. He added that he does have a concern about requirement for studio (private) lessons for the music degree. He said currently at CCC

		<p>they are being paid out of their faculty load and it is expensive. He said it should be paid out of district-wide funding. Lema said it should come through Program Review requests since it is required. Council agreed it is a budgetary issue and FSCC should not micromanage this.</p> <p>Organ said there is also an issue about the expense of the nursing program and it's low enrollment. Lema said they need to balance high enrollment courses with low ones when scheduling courses. Council agreed the colleges should be providing motivation for programs to grow.</p>
<b>11:40-11:50</b>	<b>8.</b>	<p><b>D2L CONVERSION AND RELATED ISSUES</b> (information/discussion)</p> <p>Norris asked if there is a process for faculty to get certified to teach online. Organ said CCC developed a competency process but it has not been adopted. It has been suggested the district-wide group that selected D2L should address this. Council agreed though that we don't require this of other courses and they don't think the Senate is the place to address this.</p> <p>Lema said DVC is working on their Distance Education policy. She said they are addressing a list of issues that came from the Senate but they are focusing on getting the policy done for compliance with accreditation and it does not address faculty certification. Whatever teachers have to know to teach a face-to-face class should be the same for online instructors but they should not micromanage the curriculum. Council agreed there is no need for a policy on this.</p>
<b>11:50-12:00</b>	<b>9.</b>	<p><b>CONSULTATION</b> (information/discussion)</p> <p>Council members did not have any items to bring to consultation scheduled on December 6. Organ will check with Mehdizadeh to see if she has anything.</p> <p>Lema mentioned that technology issues will be discussed more at consultation as they become more intertwined with instruction.</p>
<b>12:00</b>	<b>10.</b>	<p><b>Adjournment –Next Meeting December 12, 2012 (if needed)</b></p>