

**Faculty Senates Coordinating Council
of the Contra Costa Community College District
500 Court Street, Martinez California 94553**

FSCC President: CCC Academic Senate President: Wayne Organ (510) 236-6768 worgan@contracosta.edu
DVC Faculty Senate President: Laurie Lema (925) 685-1230 x2207 llema@dvc.edu
LMC Academic Senate President: Michael Norris (925) 439-2181x3144 mnorris@losmedanos.edu

Contra Costa Community College District ■ 500 Court Street, Martinez, CA 94553

**Faculty Senates Coordinating Council Meeting Minutes
Approved**

Faculty Senates Coordinating Council Meeting
Wednesday, April 3, 2013
9:00 AM-10:00 PM

1.	<p>APPROVAL OF AGENDA FOR APRIL 3, 2013 AND THE MINUTES OF THE MARCH 6, 2013 MEETING. (discussion/action)</p> <p>It was MSC to approve the agenda for April 3, 2013. All in favor. Approved. The minutes of March 6, 2013 were not ready for review.</p>
2.	<p>PRESENTATIONS FROM THE PUBLIC - All Meetings Are Open - Everyone Welcome (information only)</p> <p>None</p>
3.	<p>ANNOUNCEMENTS/COUNCIL COMMENT (information only)</p> <p>Norris said he received an email from a colleague about the Nation-wide Aspen Prize for Community College Excellence. This year Santa Barbara City College was one of two winners. The email also included information Florida's Pathways through College: Improving Community College Student Success initiative. Norris suggested we look at what these colleges and systems are doing to help with student success.</p> <p>Norris and said faculty are not really involved in the District 65th Anniversary planning in large part because faculty are already feeling overwhelmed with so many other things they need to do. Organ said he thinks if faculty are asked to do something for the event, they will.</p> <p>Norris said he is concerned that LMC does not have their assessments on public websites. Lema said DVC agreed that when they first began doing assessments, they were not meant for public viewing but assessments done from now on will be available. She recommended LMC and CCC have their SLO coordinators contact the DVC SLO Coordinator, Mario Tejada.</p>
4.	<p>BUSINESS PROCEDURE 3.05 CONTRACT EDUCATION (discussion/action) Council will discuss and vote on proposed changes to BP 3.05.</p> <p>Council discussed the policy requirement for all three colleges to sign off on contract ed classes offered at any of the colleges.</p> <p>Lema questioned when it states the "College Faculty Senate review", is that referring to the entire senate? Does this need to be changed?</p> <p>Council discussed if the policy should state it is reviewed by the Senate Presidents, goes to the curriculum chairs who then report to the Senates.</p> <p>Organ said the two issues are who is the person signing off and should the colleges have to get each other's approval.</p> <p>Norris said he definitely wants approval within his own college as it might not be one of their own instructors teaching a contract education class.</p> <p>Organ expressed concern that this policy might be used to get rid of classes and impacting</p>

	<p>teaching loads. For example cancelling a class and then offering it for a fee. He said we are asking for less restrictions and he wants more so we can prevent inappropriate changes to classes. We have more protection if we have joint agreement on these decisions.</p> <p>Organ said we will have to change our procedures and be sure to bring it to our senates but we need to add it to the form.</p>
	<p>5. REPEATABILITY (information/discussion) Council will discuss updates on course families and repeatability.</p> <p>Council discussed the deadline to have course families designated. Organ said we need to be able to restrict students who are enrolling for the fall.</p> <p>CCC is working on it and DVC has submitted most of theirs. LMC has only submitted a couple so far. Mehdizadeh said because of the work needed to adapt the technology we have a little more time.</p> <p>Council discussed why they are being asked to do this and feels they have done what they were asked to do. Organ said only 2% of their students take classes at the other colleges. He added that he feels there are now faculty in certain disciplines that are treated differently than others even though it is a statewide decision. Also, a substandard grade or drop after census is included as having had taken the class and that is not fair to students.</p>
	<p>6. 2012-2013 FTES (information/discussion) Council will discuss the options of “Borrowing” or “stability” to maximize FTES for 2012-2013.</p> <p>Organ asked Council if they want to take a position on this.</p> <p>Lema said the DVC scheduling committee has been discussing the pros and cons but it is hard whichever way we go. She said they are pumping up their summer schedule to have something to borrow but the District needs to help by advertising heavily since it is their decision.</p> <p>Norris said the District is planning to advertise on buses, BART, and send mailings. He added that the district has a large reserve and could put some towards helping with this situation. Lema added that we are not in crises mode and they should not be acting like it. She said they need to fund things we have given up for a long time.</p> <p>Norris said if we go into stability now we are stuck with it. He said we should borrow first and if it does not work than we go on stability.</p> <p>Lema said if we go to the board with a position we need to have each of our senates vote on it. Organ added that if the senates don’t agree we don’t take and FSCC position.</p>
	<p>7. DISCONTINUANCE (information/discussion) Council will discuss the impact on the colleges around discontinuation of programs.</p> <p>Organ said the CCC Senate put forward a procedure to address program continuation last year but their management would engage in any substantive discussion about it. Lema said this is a 10+1 item and their president should discuss this in their consultation meetings with them.</p>
	<p>8. Adjournment</p>