

**Faculty Senates Coordinating Council
of the Contra Costa Community College District
500 Court Street, Martinez California 94553**

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 DVC Faculty Senate President: Laurie Lema (925) 685-969-2509 or ext 22509 llemma@dvc.edu
 LMC Academic Senate Interim President: Giambattista, Louie (925) 439-2181 ext. 3386
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 Contra Costa Community College District ■ 500 Court Street, Martinez, CA 94553

**Faculty Senates Coordinating Council Minutes
Approved**

Faculty Senates Coordinating Council Meeting
 Wednesday, December 4, 2013
 12:00 PM-1:00 PM

12:00	1.	<p>APPROVAL OF AGENDA FOR DECEMBER 20, 2013 AND THE MINUTES OF THE NOVEMBER 20, 2013 MEETING. (discussion/action)</p> <p>It was MSC to strike item 6 from the agenda because it has already been approved, and approve the agenda as amended. All in favor. Approved. It was MSC to approve the minutes of November 29, 2013. All in favor. Approved.</p>
	2.	<p>PRESENTATIONS FROM THE PUBLIC - All Meetings Are Open - Everyone Welcome (information only)</p> <p>None</p>
	3.	<p>ANNOUNCEMENTS (information only)</p> <p>Giambattista told Council this is his last meeting of the FSCC as the LMC Interim Academic Senate President. In January, Silvester Henderson will be serving as the elected LMC Academic Senate president and Giambattista will be serving as the elected LMC Academic Senate Vice President. Giambattista said he may attend the first couple of meetings in the spring to help Henderson during the transition.</p>
	4.	<p>DRAFT MOU FOR CURRICULUM CHAIRS (information/discussion)</p> <p>Council will review and discuss a draft of an MOU for curriculum chairs regarding review of new courses affected by repeatability rules.</p> <p>Lema and Tribble shared with Council the Curriculum Chair MOU regarding the sharing of information on designations for courses impacted by the repeatability rules. They said Medizadeh has seen it and made a few changes. They pointed out the MOU starts with an overview on why this is needed and then covered the steps for the process through the colleges and then the district-wide process. Council agreed they will approve it and send it to the Curriculum Chairs who will send back any recommended revisions and it should be finalized in early spring. Lema said as with any process it could be brought back if any issues arise. Council agreed it will go to consultation as an informational item.</p> <p>Organ moved to make this process an implementation model and make changes if the need arises. All in favor. Approved.</p>
	5.	<p>STUDY ABROAD PROPOSAL (discussion/action)</p> <p>Lema will provide information for discussion and Council will vote on the proposal.</p> <p>Lema told Council Scott MacDougall has been acting for gratis as the Study abroad coordinator. Lema said he is looking at how many students would need to participate to fund a paid coordinator. Lema reviewed the following answers she received from MacDougall to their questions.</p> <p>What is the amount of reassigned time being requested? .40</p> <p>What is the funding stream for the one time money and how much will that be? We need to find a stream. The thought is to ask DVC who collects the FTES generated by study abroad students to assign those funds to the program, up front the first semester and then to use revenues generated by actual Study Abroad registrations on an ongoing basis. For a year, the cost of</p>

		<p>coordination is about \$22,000.</p> <p>What are the projected revenues to support funding the coordinator position? The FTES revenues generated by 21 participating students are enough to fund Program Coordination, Publicity and the cost of Faculty assigned to teach abroad. If we cannot recruit at least an average of 21 students/semester, the coordination should be terminated.</p> <p>Lema said we have over 30 students for spring in Florence so we should have plenty of students to justify funding this. Lema added that at first this was a DVC program but then it became district-wide but it is still predomintly DVC students. DVC had been picking up the load for all faculty that went but that has been changed.</p> <p>Organ and Giambattista said they are good with the proposal. They agreed this is really a statement of support from FSCC.</p> <p>Lema suggested they mention at consultation this should be covered by the District and not the colleges since it is a district-wide program.</p> <p>It was MSC to support MacDougall’s proposal for funding a Study Abroad coordinator. All in favor. Approved.</p> <p>Lema gave Council a heads up on an issue that has come up. She explained there is a course in British Life and Culture in the London program. Historically that class has only been offered at DVC so it has come out of the DVC history department load. They have said they do not like that arrangement if an instructor form another college ends up teaching it.</p>
	<p>6.</p>	<p>RECOMMENDATIONS ON USES OF DISTRICT RESERVES (information/discussion) Council will discuss recommendations for guidelines for use of District reserves.</p> <p>This item was struck from the agenda.</p>
	<p>7.</p>	<p>C- AS AN ACCEPTED TRANSFER GRADE (information/discussion) Giambattista will discuss this issue with Council.</p> <p>Giambattista said the LMC senate has been discussing this issue and asked for this Council’s comments. Lema said the state does not allow us to give plus or minus grades. Giambattista said a student could have taken a class at another college that does give plus and minus so how does the a community college handle that when assessing for transfer. He said the LMC admissions coordinator is going to talk with the admissions coordinators from DVC and CCC and will decide if they want to coordinate this decision or let each college handle it how they want. He asked if it does go district-wide, should it come to FSCC. He said he will keep FSCC updated on the LMC discussions.</p>
<p>1:00</p>	<p>8.</p>	<p>ADJOURNMENT –SPRING MEETING DATES AND TIMES TBD</p>