

**Faculty Senates Coordinating Council
of the Contra Costa Community College District
500 Court Street, Martinez California 94553**

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Faculty Senates Coordinating Council Notes

**Faculty Senates Coordinating Council Meeting
Wednesday, December 2, 2015
8:00 AM – 9:30 AM**

8:00-8:05 (5 min)	1.	APPROVAL OF AGENDA FOR DECEMBER 2, 2015 AND MINUTES OF OCTOBER 7, 2015. (discussion/action)
8:05-8:07 (2 min)	2.	PRESENTATIONS FROM THE PUBLIC - All Meetings Are Open - Everyone Welcome (information only)
8:07-8:10 (3 min)	3.	ANNOUNCEMENTS/COUNCIL COMMENT (information only) McBrien said she is asking campus police to come to Senate to talk about procedures for an active shooter situation. Goehring said the CCC Safety Committee met and talked about that type of situation but they have not reported back to their Senate yet. Henderson said LMC has invited the police chief to come to their next Senate meeting to discuss this.
8:10-8:30 20 min	4.	CANVAS (information/discussion) Council will report on their respective senates' votes on the adoption of the Canvas LMS. McBrien said the conversation about Canvas has dominated the DVC Senate agenda for the last 2 months. The reaction was negative at first but when they started framing the discussion in terms of student success, they voted to approve the adoption of Canvas. Goehring said the CCC Senate voted to approve Canvas about a month and a half ago. Henderson said the LMC Senate approved Canvas with the stipulation that the issues around intellectual property are clarified.
8:30-8:50 20 min	5.	EQUITY HOUR TRAINING PROGRAM (information/discussion) Council will review and discuss the ammended program for training. Henderson said the LMC Senate will be discussing this on Monday with the UF President. McBrien said the DVC Senate discussed it about 7-8 weeks ago and decided to form a workgroup to come up with ideas for trainings. She said the amended program eliminates the Equity Hours because we can't legally measure who comes to office hours. Goehring said she thought Full-time faculty were to get paid for doing the training. McBrien said she heard that was a maybe from the UF. Goehring said she is meeting with the UF President tomorrow and will get clarification. Henderson said he heard they would get paid for the training but not the office hours. He will invite the UF to his Senate after Goehring gets clarification.

<p>8:50-9:00 10 min</p>	<p>6.</p>	<p>PLUS MINUS GRADING (information/discussion) Council will report on their respective senates' discussion on plus-minus grading.</p> <p>Goehring said the CCC Senate is still interested in moving a proposal for plus minus grading along. McBrien said the DVC Senate discussed it once briefly and will bring it back in the spring. Henderson said the LMC Senate is at the same point as DVC. He said LMC wants a little more information. He suggested this be put on the Consultation agenda. McBrien said she'd like to discuss it more with her Senate before bringing it to Consultation.</p>
<p>9:00-9:10 10 min</p>	<p>7.</p>	<p>COLLEGE INCOMPLETE FORMS (information/discussion) Council will review and discuss incomplete forms used at each college.</p> <p>Goehring said she finally confirmed how the 75% rule for giving incompletes is to be applied. She said 75% of the term has to have passed before a student can ask for an incomplete. If students ask earlier, they will have to get a "W" and have to pay to redo the class. This is a District rule. It is not in Title 5. She has been pestering Admissions and Records reminding them this is a 10+1 item. She said the statement about having to have completed 75% of the work has been removed from the policy. Henderson thanked Goehring for getting this information and he now understands it is up to the student and the instructor. Goehring said also the Dean's signature is not giving approval or not, but just an acknowledgement that the form is complete. She said Title 5 says there are three things that qualify for an incomplete but if a student is in jail, what category is it? It does not fit with the ones they have. And how much detail needs to be on the form? She said she has not worked on this part yet. She commented that Admissions and Records actually create barriers for the students with some of the changes they try to make. She said the District has started looking at this issue.</p>
<p>9:10-9:20 10 min</p>	<p>8.</p>	<p>SKATEBOARD POLICY (information/discussion) Council will review and discuss Business Procedure 20.01 and enforcement.</p> <p>McBrien said the Campus police and President Garcia came to the DVC Senate to talk about the skateboard issue. She said the Officer told them the policy is enforceable but for now they have put up signs and are friendly reminding students of the policy. He said if they started strictly enforcing it, there would probably be a backlash from students. He said we need to ask if we really want to see students arrested and handcuffed.</p> <p>Goehring said the CCC Student Union President rides a skateboard around campus and her kids do too. Henderson commented that it can help students get to class on time if they have to go across campus.</p> <p>McBrien said she will bring this back to the DVC Senate. However, there is a real valid concern about safety.</p>
<p>9:20-9:25 5 min</p>	<p>9.</p>	<p>FSCC BYLAWS (information/discussion) Council will discuss and clarify the membership of the FSCC.</p> <p>Henderson said the membership should be left as it is. Each college only gets one vote no matter how many from each college are at a meeting. Goehring and McBrien agreed. Goehring said this should be clarified in the document. Henderson said he will work on some wording and bring it back to FSCC.</p>

<p>9:25-9:30 5 min</p>	<p>10.</p>	<p>SMOKING POLICY (information/discussion) Council will discuss whether the District Smoking Policy should be discussed at Consultation or at the DGC.</p> <p>Council reviewed a summary document of smoking policies at California Community Colleges. Henderson commented that we do have employees that smoke to take into consideration in discussing a ban. He said also he does not feel the District will provide resources to enforce it.</p> <p>Goehring said at this time we have to continue to inform students what the smoking rules are on campus.</p> <p>McBrien said there are missed feeling in the DVC Senate. She agrees there is no way to enforce it the way the policy is written. She feels there will not be any resolution to this at this time. Council agreed to take this discussion off the tale for now. Goehring said she thinks we should leave it up to each college.</p>
<p>9:30</p>	<p>11.</p>	<p>ADJOURNMENT – NEXT MEETING TBD SPRING 2016</p>