

**Faculty Senates Coordinating Council  
of the Contra Costa Community College District  
500 Court Street, Martinez California 94553**

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DVC Academic Senate President: Beth McBrien (925) 969-2509 or ext 22509 [bmbrien@dvc.edu](mailto:bmbrien@dvc.edu)

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**Faculty Senates Coordinating Council Notes**

**Faculty Senates Coordinating Council Meeting  
Wednesday, May 11, 2016  
12:00 PM – 1:30 PM**

<b>1.</b>	<b>APPROVAL OF AGENDA FOR MAY 11, 2016 AND MINUTES OF APRIL 13, 2016. (discussion/action)</b>  It was MSC to approve the agenda for May 11, 2016. The following voted aye: Henderson, Goehring, and McBrien. Approved  It was MSC to approve the minutes of April 13, 2016. The following voted aye: Henderson, Goehring, and McBrien. Approved
<b>2.</b>	<b>PRESENTATIONS FROM THE PUBLIC - All Meetings Are Open - Everyone Welcome</b> (information only)  None.
<b>3.</b>	<b>ANNOUNCEMENTS/COUNCIL COMMENT (information only)</b>  Henderson reminded Council the Chancellor has requested they go through the ACCJC training and serve on a visiting team. McBrien said she has suggested they look at training in Northern California.  Henderson asked to schedule an emergency meeting next week to review teaching academy proposals.
<b>4.</b>	<b>COMPENTENCY EDUCATION (information/discussion)</b> <b>Kimberly Hundley from Brandman University will present a program that uses competency based learning.</b>  Hundley told Council Brandman University has over 50 under-graduate and graduate programs in 26 locations in California and Washington. She explained their new competency based program, MyPath is personalized around the students based on competencies they complete online. She said students work on 3-4 competencies at a time and score 80% or higher. She said they have a bachelor's of administration and a bachelor's of technology and students can transfer in credits from other institutions. Students start in general education competencies, and then move on degree core material, and then they do the competencies in the emphasis of their choice. She said the do offer scholarships. The program is geared for independent adult learners Goehring said she has heard that some community college credits were not accepted. Hundley said they have articulation agreements with all the Community Colleges and students can see what they will accept. She said she can get back to Council with more information on transferring units. She said at this time they are asking if CCCCD will promote their program. Council agreed they will come back to this discussion when Hundley has provided more information.

**5. PROGRAM REVIEW (information/discussion)**

**Council will review and discuss the Program Review process at each of the district colleges.**

Goehring said CCC is now doing their program reviews all online.

McBrien said DVC has developed a handbook on the process. Just finished first cycle where 25% of programs are doing a comprehensive and the others do an annual if they have any requests that have come up since their last comprehensive. She said they are still working on the template.

McBrien talked about what is ranked in the Program Reviews. She said HR requests are included to track the need but they are not ranked. Also maintenance of effort items such as computers and other items that are not specific to the program. McBrien said when a workgroup vetted the process they agreed it is about improving programs, not just asking for money.

Henderson said at LMC the Planning Committee makes recommendations and shares them with department chairs. They then go back to Planning Committee with feedback from the department chairs. Finally they are voted on by the Governance Council and the Academic Senate. He said the programs are assessed and evaluated throughout the process. If a program review is not complete or was done incorrectly, they are excluded from the Resource Allocation Process. He said they had set a deadline of the end of fall but they changed it to the end of February. However, they are still discussing a compromise on this.

s/b completed before end of the fall but they changed to by the end of February but still compromising on this

McBrien said DVC has been denying the RAP to areas that do not complete their PRs but they are discussing the consequences and possible revisions. She said each college definitely has a different process.

**6. CURRICULUM AND INSTRUCTION STRUCTURE (information/discussion)**

**Council will compare and discuss how each college allots reassign time for their Curriculum Chairs and possible compensation for Curriculum Committee members.**

Council clarified that Reassign time although similar is not the same as Release time.

McBrien commented that the Curriculum Chair should be paid directly by the college and not out of the Senates budgets unless they raise the budgets.

Henderson said they should bring this to Consultation in the fall.

McBrien said this is worth taking to Consultation as curriculum is important to the whole college and district. She said all three colleges use most of their budgets for curriculum chair. She said DVC has recently used reassign time to have Laurie Lema and Andy Barlow work on the college's Innovations for Student Success project.

Goehring said actually right now the college is paying for 100% of the curriculum chair because there is an extra heavy workload at this time. She said it is not permanent but they could discuss making it permanent.

Henderson said LMC pays a percentage of the reassign time for the curriculum chair.

McBrien suggested when they come back in the fall they discuss what the three colleges needs have in common for a discussion at Consultation.

Henderson said that actually LMC has a lot of reassign time available and his senate wants to talk with administration

**6. DISTRICT SENATE EXECUTIVE COUNCIL (information/discussion)**

**Council will discuss the stipends for the Senate presidents and compensation for the Senate VP's and Senate office staff.**

Henderson said the stipend for the Senate president's has been the same since 2010.

Goehring said she has an issue with the senate presidents not getting paid for work in the summer such as hiring committees. Henderson said he was told the stipend was to cover all the committees they have to do but not for summer work.

Council discussed the committees they are supposed to serve on and the related workload. McBrien said DVC has changed their committee structure and representatives are now selected for expertise, not constituency based. Council discussed strategies for getting people to serve on committees.

Council agreed to bring this to consultation in the fall before the Chancellor retires.

<p><b>8.</b></p>	<p><b>FSA FORMS</b> (information/discussion)  <b>Council will review and discuss the district forms for Faculty Service Agreements.</b></p> <p>Goehring said a lot of managers are being hired they have to have and FSA when they are hired because if they are downsized, they have a right to recede to the classroom. She said one issue that concerns her is how it impacts faculty seniority  McBrien commented that it is contractual when a manager goes into the classroom.  Goehring is also concerned that they only have to have 2 years of classroom experience. Henderson agrees and said it should be at least 5 years.  Council agreed to bring this discussion back in the fall.</p>
<p><b>9.</b></p>	<p><b>UPDATE ON TERRORISM STUDIES AND DISCIPLINE PLACEMENT</b> (information/discussion)  <b>Council will discuss the status of discipline placement for a proposed program in terrorism studies.</b></p> <p>Henderson said his Senate was not interested in a program that studies terrorism.  McBrien said DVC has not discussed it yet.  Goehring said CCC thought it was an in vogue type of degree at this time. She there are not a lot of jobs in that field and the pay is low. She said they would need Workforce Development to do a labor market analysis. She said they do have a couple classes in the discipline but they are not interested in developing a degree.  McBrien said its likely DVC would not support it either. Council agreed to not continue exploring this proposal.  Henderson said he will send an email to Vice Chancellor Andrew Jones who proposed this.  Goehring agrees but said it could change if the market analysis shows a need.</p>
<p><b>10.</b></p>	<p><b>FALL 2016- SPRING 2017 FSCC MEETING SCHEDULE</b> (discussion/action)  <b>Council will review meeting calendars for 16-17 and schedule FSCC meetings.</b></p> <p>Council discussed their schedules for fall 16 and tentatively agreed to meetings on the second Wednesday of the month at 1:30 via CCCConfer. Council members will check their college's governance calendars and make a decision when we come back in the fall. .</p>
	<p><b>FSCC 16-17 CHAIR</b></p> <p>Henderson said he is willing to serve as FSCC chair for another year. Council discussed if the position should rotate amongst the colleges but agreed it could become problematic if for instance, the one who is in the rotation for chair is brand new to their office. Council agreed that Henderson will serve in the 2016-2017 academic year as FSCC chair.</p>
<p><b>11.</b></p>	<p><b>ADJOURNMENT – FALL 2016 TBD</b></p>