

**Faculty Senates Coordinating Council  
of the Contra Costa Community College District  
500 Court Street, Martinez California 94553**

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Contra Costa Community College District ■ 500 Court Street, Martinez, CA 94553

**Faculty Senates Coordinating Council Minutes  
APPROVED**

**Faculty Senates Coordinating Council Meeting  
Tuesday, DECEMBER 5, 2017  
8:00 AM – 9:30 AM**

<b>8:0-8:03</b>	<b>1.</b>	<p><b>APPROVAL OF AGENDA FOR DECEMBER 5, 2017, AND APPROVAL OF THE MINUTES FROM OCTOBER 31, 2017. (discussion/action)</b></p> <p>The agenda for the December 5, 2017 meeting were approved. The minutes of October 31, 2017 were approved.</p>
<b>8:03-8:05</b>	<b>2.</b>	<p><b>PRESENTATIONS FROM THE PUBLIC - All Meetings Are Open - Everyone Welcome (information only)</b></p> <p>None.</p>
<b>8:05-8:10</b>	<b>3.</b>	<p><b>ANNOUNCEMENTS/COUNCIL COMMENT (information only)</b></p> <p>Henderson congratulated DVC on hiring Susan Lamb as their new college president.</p>
<b>8:10-9:00</b>	<b>4.</b>	<p><b>ACTIVE PARTICIPATORY COURSES MOU</b></p> <p>Goehring said CCC has concerns that some of their drama courses are on list for no repeat but several of DVC’s similar drama courses are not. Council agree it is Important for deans to check their lists periodically for accuracy and updates. Council agreed there needs to be clarification in how these decisions are made. McBrien will forward and email how the decisions for performance courses were made. Henderson suggested calling a meeting with this Council and the college curriculum chairs to discuss any changes that have been made to their curriculum and courses listed in the families. Last year the process for this was not fully resolved. Goehring said she had worked with Montemeyer-Lenz before she left her position to tighten up the changes. She said the senate presidents should check with their curriculum chairs to see if they have reviewed the process and changes.</p> <p>Council discussed some clarifications that are needed in the MOU. McBrien said she has some concerns with item 7 in the MOU under the District-wide process. She said it reads that discipline faculty from the requesting college will be invited to attend the meeting. However, the faculty in that discipline at the other colleges may disagree. Goehring said the working could be changed to “if invited”. McBrien said it needs to be made clear the Curriculum Committee at the requesting college was unanimous in the decision. She suggested simplifying the language that the college that does not agree may invite discipline faculty as needed. The vote would be a simple majority of the DW Repeatability Group (senate presidents, curriculum chairs and a district representative). Goehring will reword it and send back to the Curriculum chairs for review and then bring it back to this Council. Council agreed they would like to see a clean copy with the changes and will put it on their respective senates’ agendas.</p>

9:00-9:20	5.	<p><b>BP 27735 AND AP 2735</b></p> <p>Board Policy 2735 and Administrative Policy 2735 are a new policy and procedure that were created in response to a Board member's misunderstanding of travel budget allocations and reimbursements. Goehring said the Board has discussed raising their travel stipend which is what they are supposed to use for travel if the district has not asked them to do the travel. Council would like to verify the current travel stipend for the Governing Board. Goehring would like to find out how much the stipend is currently.</p>
9:20-9:40	6.	<p><b>CI4001 CREDIT HOUR MODIFICATIONS</b></p> <p>Council reviewed CI 4001 Standards of Scholarship. They agreed the language needs to be consistent regarding pass/no pass credit. Henderson said they were told they could not offer class auditing. Goehring said that is not correct and there is a policy on that. Council agreed to put this topic on a future consultation agenda. put on future consultation agenda McBrien said she would also like to discuss variable units. Henderson said they should review CI 4001 for other changes that might be needed. McBrien said DVC's policy on auditing is a contract for students to pay a certain fee to audit a class. Goehring said at CCC theirs is similar but auditing students are not placed on the rosters until they have submitted all their paperwork and paid the fees. Henderson thinks there may be some liabilities in allowing auditing and how it is offered.</p>
9:40-10:00	7.	<p><b>DGC AGENDA</b></p> <p>Council already discussed the DGC agenda items they want to address in item 5</p>
		<p><b>FOLLOW UP/PENDING</b></p> <p>Council reviewed topics they want to follow-up on  Consultation items- The College presidents should pay for the Curriculum Chairs. Pathways  Goehring said CCC is still working on getting reassign time for a coordinator  McBrien said DVC has hired a coordinator on reassign time and will send Council the form that they used for hiring into the position.</p>
10:00	8.	<p><b>ADJOURNMENT – NEXT MEETING SPRING 2018 – DATE TBD</b></p>