

**Faculty Senates Coordinating Council
of the Contra Costa Community College District
500 Court Street, Martinez California 94553**

FSCC Chair: DVC Academic Senate President: John Freytag, jfreytag@dvc.edu, ext 22509
CCC Academic Senate President: Gabriela Segade, gsegade@contracosta.edu, ext 44926
LMC Academic Senate Co-Presidents: Louie Giambattista, lgiambattista@losmedanos.edu, ext 37791;
and Adrianna Simone, asimone@losmedanos.edu, ext 37874

Faculty Senates Coordinating Council Meeting Agenda

April 8, 2025

10:30 AM

Ross Conference Room, Sixth Floor, 500 Court Street, Martinez

* **ZOOM link for members of the public, guest presenters, and exempted members only:**
<https://4cd.zoom.us/j/85867230362> and below.

1. APPROVAL OF AGENDA FOR THE APRIL 8, 2025, MEETING AND MINUTES FROM PREVIOUS MEETINGS: 3/4 (discussion/action)

Both unanimously approved.

2. PRESENTATIONS FROM THE PUBLIC (information only)
All Meetings Are Open – Everyone Welcome

3. ANNOUNCEMENTS/COUNCIL COMMENT (information only)

4. EDUCATIONAL PLANNING REPORTS (information/discussion)

1. Colleges' Methodologies for Categorizing Programs
2. Establishing metrics and data sources for the following:
 - a. Most Improved Program
 - b. Programs to be Modified/Reduced
 - c. Programs on Watch
 - d. Programs in Trouble
 - e. Program Discontinuance

Kelly Schelin has met with VPs – at each college there is some policy language on this. LMC's is most formalized/developed (March '22). Natalie H. and Kim S. worked on this. 4008.01 at LMC and DVC. Both versions talk about how programs could be placed on watch. At CCC, May 2012, Senate passed a policy statement related to this (E5005). Criteria speak to declining enrollment, productivity trends, completion/success rates. For CE courses, current language on "Declining industry demand or lack of labor market demand" is a bit too long (3 years). We need to prioritize. LMC's allows two years for a program to be on watch, if no improvements, then moves to in trouble.

Program Review triggers entire process. # of programs recently listed as "on watch" because they had not completed Program Reviews in a # of years.

Ed. Planning Processes have historically been a conversation between VPI and Academic Deans.

Next steps: ensure that everyone is looking at the same #s. VPIs and Senate Leadership should come together and discuss prior to Ed Planning Report drafts being finalized.

5. COLLECTING, ANALYZING DISAGGREGATED ASSESSMENT DATA (information/discussion)

Kelly S. – Per President of ACCJC, we do not need to have disaggregated SLO assessment data. Colleges need to be looking at student outcomes disaggregated across demographic categories. This can be at the course/program-levels looking at student success and completion rates.

6.	<p>FACULTY PROFESSIONAL DEVELOPMENT FUNDING (information/discussion; action may be taken)</p> <p>CCC uses some Fac PD funds to support mini-grants. Could UF negotiate additional Fac PD funds? UF will investigate, but recommends completing this fiscal year and reviewing how college and district funds were used.</p>
7.	<p>REVIEW/DISCUSS APRIL 8 DGC AGENDA (information/discussion)</p> <p>FSCC reviewed agenda.</p>
8.	<p>PROPOSED POLICY AND PROCEDURE CHANGES (information/discussion; action may be taken)</p> <ol style="list-style-type: none"> 1. BP 1020 - Conflict of Interest (3rd reading; revise) 2. AP 1020.01 - Conflict of Interest (3rd reading; revise) 3. Bus 22.22 - Data Classification Standard (2nd reading; revise) 4. CI 4016 - Credit for Prior Learning (2nd reading; revise) 5. BP 5028 – Filing Claims Against the District (revise) 6. Bus 8.40 – Claims Against the District (revise) 7. HR 4000.02 – Student Workers (revise) <p>FSCC reviewed each proposed revision and provided input based on college senate discussions.</p>
9.	<p>SUPPORTING FACULTY AND INSTRUCTION IN AN AI WORLD (information/discussion; action may be taken)</p> <ol style="list-style-type: none"> 1. Status of syllabus template language and acceptable use policies at each college 2. District AI Acceptable Use Policy 3. Roles of senates and committee leadership <p>LMC Students and Academic Senate want AI use language to be required in syllabi. Rejected current language that recommends language be included in faculty syllabi.</p>
10.	<p>DISCIPLINES LIST REVIEW PROCESS FOR 2025-2026 (information/discussion; action may be taken)</p> <ol style="list-style-type: none"> 1. Collection of department equivalency standard information. <ol style="list-style-type: none"> a. Disciplines Requiring a Master's Degree b. Disciplines Not Requiring a Master's Degree c. ASCCC CTE Faculty MQs Toolkit 2. Submitting update requests via ASCCC review process: https://asccc.org/disciplines-list
11.	<p>FSCC VOTING DELEGATE TO ASCCC SPRING PLENARY (information/discussion; action may be taken)</p> <p>Randy Carver will serve as FSCC delegate to Spring ASCCC Plenary (unanimously approved).</p>
12.	<p>COLLEGE/ACADEMIC SENATE UPDATES (information/discussion)</p> <p>The CCC Academic Senate Council invited VP of Business and Administrative Services Victoria Menzies to present the proposed revisions to the resource allocation process. Council members provided feedback to increase transparency and clear communication to faculty throughout the process. VP Menzies will incorporate the Council's feedback and will bring the process back for a second read and approval. After hearing several concerns about the new CCC website, the Council requested feedback from all faculty. The comment period has closed. The Academic Senate President will request a meeting with marketing to discuss faculty concerns.</p> <p>The Academic Senate President presented all the input on transparency, communication, and decision-making provided by All College Day participants. Council members emphasized the importance of closing the loop by following up on the input received. This input can also guide the revision of college procedures to improve campus climate.</p> <p>The Council also heard a draft of the new Student Equity Plan from the Dean of Research and Planning.</p>

DVC: At it's recent meetings, the DVC Senate Council heard reports from the Tutoring Advisory Committee and Curriculum Committee Chairs, and learned about DVC's Communities of Practice Instructional Rounds program. VPEI Joe Gorga discussed proposed changes to the structure and oversight of our Student Center Teams. Heard from DVC Code of Conduct officers on code of conduct and reporting processes, timelines, and what faculty and students can expect when a report is filed. Council approved an election process and timeline for Senate President and Vice President positions. A senate workgroup was formed to revise and update our 2018 Resolution that Reaffirmed our Commitment to Academic Freedom. VPBSS Sara Parker provided an over of current state, district and college budget projections for the next fiscal year. Council approved a CalGETC GE Certificate and reviewed draft Program Review templates and prompts for instruction and student services IUPRs.

LMC:

1. Senate approved: BP 1020 and AP 1020.01
2. Shared Governance Committee: Deactivated Strategic Enrollment Committee which got divided into:
 - a. Enrollment Strategy and Planning Committee
 - b. LMC Student Success Team Committee
3. Guided Pathways needs to find a new home since it was previously under the Strategic Enrollment Committee.

13. STATUS OF SENATE DISCUSSIONS REGARDING 4CD EQUIVALENCY PROCESSES, EMINENCE (information/discussion)

- a. Including eminence in our equivalency processes see example from [Chabot Las-Positas CCD here](#)).
- b. Collection of department equivalency standard information.
 - a. [Disciplines Requiring a Master's Degree](#)
 - b. [Disciplines Not Requiring a Master's Degree](#)
 - c. [ASCCC CTE Faculty MQs Toolkit](#)
- c. Other equivalency-related topics
 - a. 4CD Ethnic Studies and other local equivalency standards and our Uniform Hiring Guidelines
- d. Scheduling next FSCC equivalency work session

Louie will reach out to District HR to clarify whether the 4CD Ethnic Studies equivalency standards should be included in the Uniform Hiring Guidelines.

14. ADJOURNMENT – NEXT MEETING MAY 5, 2025.

Topic: FSCC Meeting

Time: April 8, 2025, 10:30 AM

In-person location: Ross Conference Room, Sixth Floor, 500 Court Street, Martinez

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Fa'24, Sp'25 Meeting Dates: 8/6, 9/3, 10/1, 11/5, 12/3, 1/7/25, 2/11, 3/4, 4/8, 5/5, 6/3