

**Faculty Senates Coordinating Council
of the Contra Costa Community College District
500 Court Street, Martinez California 94553**

FSCC Chair: DVC Academic Senate President: John Freytag, jfreytag@dvc.edu, ext 22509
CCC Academic Senate President: Gabriela Segade, gsegade@contracosta.edu, ext 44926
LMC Academic Senate Co-Presidents: Louie Giambattista, lgiambattista@losmedanos.edu, ext 37791;
and Adrianna Simone, asimone@losmedanos.edu, ext 37874

Faculty Senates Coordinating Council Meeting Agenda

May 6, 2025

10:30 AM

Ross Conference Room, Sixth Floor, 500 Court Street, Martinez

* **ZOOM link for members of the public, guest presenters, and exempted members only:**
<https://4cd.zoom.us/j/85867230362> and below.

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| 1. | APPROVAL OF AGENDA FOR THE MAY 6, 2025, MEETING AND MINUTES FROM PREVIOUS MEETINGS: 4/8 (discussion/action)
Both unanimously approved. |
| 2. | PRESENTATIONS FROM THE PUBLIC (information only)
All Meetings Are Open – Everyone Welcome |
| 3. | ANNOUNCEMENTS/COUNCIL COMMENT (information only) |
| 4. | COLLEGE/ACADEMIC SENATE UPDATES (information/discussion)
CCC – The Academic Senate Council requested the presence of VPBAS Vicky Menzies to go over the resource allocation process. The Council provided feedback on the process with the goal of increasing transparency and clear communication. VP Menzies is currently making revisions based on the Academic Senate Council’s input and will bring the process back for approval.

We reached mutual agreement with President Rogers and VP Jason Berner to involve faculty in the planning of the agenda for All College Day. The Council is reviewing the input that we solicited from all All College Day participants last semester. The plan is to share the survey results with everyone and to respond to it. There have already been a number of resolutions and informal agreements that address the issues of lack of transparency and lack of timely and clear communication. The AS Council is planning to address the volume of email, which was one of the main concerns survey participants shared. We are planning to do a training on effective email communication during All College Day.

The Academic Senate Council continues its efforts to increase capacity for leadership and advocacy in academic and professional matters. To that end, we have sent four members to the Spring 2025 Plenary and will send 11 to the Leadership Institute in June. We will also have our 5th Faculty Collegiality Day this coming Friday, the focus of which is to develop greater communication and collaboration among faculty.

DVC – The DVC Senate recently approved a revised General Education philosophy statement, as well as updates to our Flex Week schedule—which will now include themes and designated time blocks. We also passed a resolution affirming that academic freedom is inseparable from our commitments to inclusion, diversity, equity, anti-racism, and accessibility.

Most recently, the Senate Council heard updates on AB1705 from the Math Department and reviewed a proposed AB1705 resolution from FACCC that's currently circulating. We also received a report from Vice President Sara Parker on our waste reduction efforts, reviewed a revised draft of the Help Desk Services & |

	<p>Operations Agreement, discussed proposed changes and guidance related to Canvas Global Announcements, and approved draft templates and prompts for both instructional and student services Program Review.</p> <p>LMC – approved CI4016, BP5028, BUS8.40, HR4000.02, and did a first read on BP 4001 and CI 4007. Finalized the language for eminence with a few minor changes (pronouns), and considering modifications for operational guidelines for meetings.</p>
5.	<p>TECHNOLOGY TOOLS – CURRICULUM/CATALOG, ASSESSMENT, PROGRAM REVIEW, AND SCHEDULING (information/discussion)</p> <p>The FSCC discussed recent updates from the Consultation Council, noting that the District Office appears to be encouraging a transition to CourseDog and has expressed a clear preference for consistency across colleges in the selection of software platforms. Attendees of the recent CourseDog demonstration found the tool promising but emphasized the importance of exploring other technology tools and consulting with colleges that are currently using CourseDog. LMC plans to use forms and spreadsheets for the 2025–2026 Program Review cycle. Given that all colleges will be working to implement their revised program review processes during that period, FSCC agreed that having a contingency plan will be important, as it seems unlikely that a district-wide solution will be in place by Spring 2026.</p>
6.	<p>REVIEW/DISCUSS <u>MAY 6 DGC AGENDA</u> (information/discussion)</p>
7.	<p>PROPOSED POLICY AND PROCEDURE CHANGES (information/discussion; action may be taken)</p> <ol style="list-style-type: none"> 1. <u>Rules and Regulations of the Governing Board</u> (1st Reading; revise) 2. <u>BP 1024</u> – Meetings of the Governing Board (1st reading; revise) 3. <u>BP 4011</u> - Philosophy and Requirements for Associate Degree and General Education, (First Reading) 4. <u>CI 4007</u> - Philosophy and Criteria for Associate Degree and General Education, (First Reading) 5. <u>CI 4016</u> - Credit for Prior Learning (3rd reading; revise) <p>FSCC reviewed and agrees to move forward items 1, 2, and 5. Will discuss 4011 and 4016 at future senate meetings.</p>
8.	<p>SUPPORTING FACULTY AND INSTRUCTION IN AN AI WORLD (information/discussion; action may be taken)</p> <ol style="list-style-type: none"> 1. Status of syllabus template language and acceptable use policies at each college 2. District AI Acceptable Use Policy 3. Roles of senates and committee leadership <p>LMC – confusion on District AI policy. Expect a new St. Services policy (3031) to come through during Summer. Emma has been working with Conduct officers on this and will add an AI-related section to plagiarism section.</p>
9.	<p>DISCIPLINES LIST REVIEW PROCESS FOR 2025-2026 (information/discussion; action may be taken)</p> <ol style="list-style-type: none"> 1. Collection of department equivalency standard information. <ol style="list-style-type: none"> a. <u>Disciplines Requiring a Master’s Degree</u> b. <u>Disciplines Not Requiring a Master’s Degree</u> c. <u>ASCCC CTE Faculty MQs Toolkit</u> 2. Submitting update requests via ASCCC review process: <u>https://asccc.org/disciplines-list</u>
10.	<p>STATUS OF SENATE DISCUSSIONS REGARDING 4CD EQUIVALENCY PROCESSES, EMINENCE (information/discussion)</p> <ol style="list-style-type: none"> a. Including eminence in our equivalency processes see example from <u>Chabot Las-Positas CCD here</u>). b. Collection of department equivalency standard information. <ol style="list-style-type: none"> a. <u>Disciplines Requiring a Master’s Degree</u> b. <u>Disciplines Not Requiring a Master’s Degree</u> c. <u>ASCCC CTE Faculty MQs Toolkit</u>

- c. Other equivalency-related topics
 - a. 4CD Ethnic Studies and other local equivalency standards and our Uniform Hiring Guidelines
- d. Scheduling next FSCC equivalency work session

FSCC may gather current entries of department equivalency standards and review in early Fall.

LMC approved including Chabot Las-Positas eminence language into 4CD equivalency processes and docs with only edit to remove binary pronouns throughout.

CCC – Senate has also agreed to include eminence in 4CD equivalency process.

Louie and John (and Gabriela or Randy, if available) will meet during summer to draft revised equivalency forms to bring to Senates in Fall.

11. **SUMMER MEETING DATES AND POTENTIAL ACTION ITEMS, VOTING** (information/discussion; **action may be taken**)

DVC Senate delegates decision making power to Senate President and VP during summer months. CCC has a resolution that empowers/delegates authority to Senate President during summer. LMC will consider adding language to Senate Bylaws.

12. **ADJOURNMENT – NEXT MEETING JUNE 3, 2025.**

Topic: FSCC Meeting

Time: May 6, 2025, 10:30 AM

In-person location: Ross Conference Room, Sixth Floor, 500 Court Street, Martinez

ZOOM link for members of the public, guest presenters, and exempted members only:

Join Zoom Meeting: <https://4cd.zoom.us/j/85867230362>

Fa'24, Sp'25 Meeting Dates: ~~8/6, 9/3, 10/1, 11/5, 12/3, 1/7/25, 2/11, 3/4, 4/8, 5/5, 6/3~~