



FACULTY SERVICE AREA ASSIGNMENT DOCUMENTATION

NAME:	CHECK ONE: ☐ New Employee ☐ Current Employee Adding FSA
COLLEGE:	

Basis for Determining FSA Assignment – Minimum Qualifications for Discipline Satisfied Via:

Competency for Discipline Satisfied Via:

☐	Has taught at least one semester/quarter credit course during two different semesters/quarters at an accredited college/university in the discipline of the FSA; or has performed the duties at least 20% of the hours per week indicated for a full load in assignments described in Article 7 of the District/United Faculty Agreement.
☐	Has completed the equivalent of 15 semester units of upper division and/or graduate level course work in the discipline.
☐	Possesses a valid Subject Matter Area Credential; i.e. is eligible to teach those subjects listed on the credential or in the "Guide to Subject Matter Areas for Community College Credentials", September 1974 (or subsequent revision), and any certificate or license required in the discipline.
☐	In a vocational area has the combination of degree and work experience as stipulated in the Disciplines List, and submits evidence of occupational proficiency based upon at least two years of recent work experience, calculated either consecutively or cumulatively, which is directly related to the occupation to be taught or upon evidence of equivalent proficiency.

FSA Assignment:

College Review Team Agreement:

Signature:	Date:
Signature:	Date:
Signature:	Date:

DISTRICT USE ONLY:

☐ Governing Board Approval	Date:
☐ Notification to Faculty	Date:
☐ FQAL Screen Verified	Date:
☐ Copy of FQAL Screen and Form 7154 to personnel file	Date: