

## **INSTRUCTOR EXCHANGE LEAVE**

Each College President, or designee, is authorized to give administrative approval for a faculty member to apply for a position abroad for one school year under the International Educational Exchange Program, Office of Education, Department of Health Education and Welfare. Prior to recommending such a leave to the Governing Board for a particular individual, care shall be made to assure full protection to the rights of affected students to the best possible instruction and to the welfare of other teachers and the District. Faculty accepted on exchange must meet standards applied in the employment of a new teacher. Health insurance will be purchased by the District for exchange faculty who are covered under a national health program in the country of origin.

Each President is further empowered to negotiate faculty exchanges with colleges and universities in the United States. Under this arrangement, District faculty will receive their normal salaries. Exchange faculty must be paid by their own school authorities and must meet standards applied in the employment of faculty new to the District.

If the College President, or designate, does not recommend approval for a faculty member who has made application for a faculty exchange, the manager involved shall give to that faculty member a written statement stating the reasons for the denial.