

**OVERTIME COMPENSATION--CLASSIFIED NON-EXEMPT SUPERVISORS
AND CONFIDENTIAL EMPLOYEES**

Overtime compensation for classified non-exempt employees shall be computed at one and one-half (1-1/2) times the regular rate of pay.

Overtime includes: work on a holiday, as defined in Board Policy 2030, whether as part of the employee's normal work week or as required and authorized by the supervisor; or work in excess of eight hours in any one day or in excess of 40 hours during any work week. The established work week for classified employees shall be from 12:01 a.m. on Sunday to 12:00 midnight the following Saturday.

For the purpose of computing the hours worked, time during which the employee is excused from work because of holidays, sick leave, vacation or other paid leave of absence shall be considered as time worked by the employee.

Overtime pay shall be in addition to any pay received for defined holidays.

When required, the work schedule of the employee may be adjusted during the day or week.

All overtime must receive prior approval of the employee's immediate supervisor.

Classified management and exempt supervisory positions are excluded from the overtime compensation provisions.

Education Code 88027, 88029, 88030