

## **STUDENT ORGANIZATIONS**

The term Student Organizations includes Associated Student Organizations (ASOs) and other student clubs and/or groups which have been officially recognized by the College President or designee. Recognized student groups may use college facilities without charge in accordance with policies and conditions established by the Governing Board and the College President.

The objectives of student organizations are as follows:

1. To provide students the opportunity to participate in district and college governance.
2. To participate in the formulation and development of district and college policies and procedures that have or will have a significant effect on students as stated in AP1009.01
3. To conduct activities, including fundraising activities, as may be approved by the appropriate college official

### **AUTHORITY OF COLLEGE PRESIDENT**

The College President or designee shall require that student organizations operate in conformity with Board and college policy.

Each ASO must submit its programs and budget for review by the President or designee. A program or appropriation determined to be inconsistent with policy shall not be implemented. This budget shall include allocations for officially recognized student clubs and groups.

### **FUNDS**

All unexpended funds and money collected by or on behalf of a student organization shall be deposited and maintained in trust in banks approved by the Board.

The Chief Financial Officer shall be the custodian of these accounts and shall provide the necessary accounting records and controls for such funds. These funds may be expended only upon submission of appropriate authorization by designated officers of the student organization and approval by each of the following three persons: an official of the District, the college designee and a representative of the organization.

The District shall provide for the cost of custodial and accounting services in connection with these funds.

### **RECORDS**

Records as prescribed and as approved by the District auditor shall be maintained for each student organization. Reports and statements shall cover all activities of the organization. All records shall be open to annual audit by a certified public accountant employed by the Board.

(over)

## **EMPLOYEES**

Any employee funded by an ASO shall be employed in accordance with the District salary schedules, rules and regulations.

## **ASSOCIATED STUDENT ORGANIZATION FUNDS**

The principle underlying the expenditure of ASO funds is that such expenditures shall be made in programs and activities that reflect the broadest variety of student interests and that are open to all students who wish to participate.

Associated Student Organization funds may be expended for the following:

1. Programs of cultural and educational enrichment and community services.
2. Recreational and social activities.
3. Support of campus centers.
4. Scholarships, loans and grants-in-aid for currently registered students.
5. Tutorial programs.
6. Athletic programs, both intramural and intercollegiate.
7. Student publications.
8. Assistance to officially recognized student clubs and/or groups.
9. Administration of student body fee program.
10. Student travel insurance.
11. Student government stipends, grants-in-aid and reimbursement to student officers for service to student government.
12. Augmentation of counseling services.
13. Transportation services.
14. Child day care centers.
15. Augmentation of college health services.
16. Employee salaries and benefits.

The budget of the ASO shall be submitted annually to the Governing Board of the District for approval.

Education Code 76060-76067  
California Code of Regulations 51023.7