

**SALE OF PROPERTY TO OTHER GOVERNMENTAL AGENCIES**

The following procedure details the process for selling any personal property belonging to the District to other governmental agencies.

1. The Governing Board may sell any personal property belonging to the District to the federal government or its agencies, the state, any county, city and county, city or special district, or any other school district for an amount equal to the cost thereof plus the estimated cost of purchasing, storing, and handling the property, without advertisement for or receipt of bids or compliance with any other provisions of the Education Code.

The Governing Board may sell or lease used personal property belonging to the District to the federal government or its agencies, the state, any county, city and county, city or special district, or any other school district. The selling price and the terms of sale, or the lease price and the terms of lease, shall be determined by the Director of Purchasing. The sale or lease may be made without advertisement for or receipt of bids or compliance with any other provisions of the Education Code.

2. Sales will be submitted to the Board for approval in advance of each sale.
3. Recommendations for Board approval should be sent to the Chancellor. The recommendation should be accompanied by a purchase order, contract or agreement from the other agency.