

BANK AND COUNTY CASH RECONCILIATIONS

In order to provide accurate information to the District Office and colleges, bank and county cash reconciliations are performed on an ongoing basis. Timely reconciliations are critical to having accurate financial information and alleviate the possibility of fraud. The District Accounting Office will be responsible for providing timely bank reconciliations as well as reconciliations of cash to the county treasurer.

As part of the bank and county cash reconciliations, the District Accounting Office will also be responsible for generating monthly entries for voided/stale dated warrants as well as the reconciliation of redeemed checks in the ERP system.