

FINANCING COCURRICULAR ACTIVITIES

The District recognizes the educational value of student activities and has developed them as an integral part of the educational curriculum, designating them "cocurricular activities." "Cocurricular activities" are those activities and events which are designed to complement and augment the academic program of the college and which meet all the following criteria:

1. the activity or event is approved by the Governing Board;
2. students of the college are participating in the activity or event;
3. the activity or event is supported in part from non-District funds; and
4. the activity or event is an extension of classroom instruction or related college programs.

To adequately finance cocurricular activities, monies from the General Fund (Fund 11) of the District may be used for costs that are attendant to the cocurricular program. The following costs may be included in the college's regular budget:

1. costs relative to supplies, rental of facilities, rental of equipment, royalties, transportation and equipment for athletics, dramatics, musical productions, intra-mural programs, forensics, and journalism;
2. costs for the athletic program relative to insurance, physicians, ambulance services, medical examinations, timers, scorers, officials, custodial services, security services, scouting expenses, meals and lodging for coaches, and meals and lodging for team members for events within the State of California;
3. costs for dramatics and musical productions relative to accompanists, stagehands, custodial and security services, except for an activity where a performing artist or group is employed by the Associated Students and revenues from an admission fee should be sufficient to cover costs of these services;
4. costs for meals and lodging for students participating in forensics and music events within the State of California;
5. costs relative to publishing a standard student handbook and student newspapers; and
6. travel and personal expenses for students to attend student journalism conferences.

Expenditures and revenue for cocurricular activities shall be assigned an activity code in the 696000 series. Expenditures shall be budgeted and administered by the colleges in the same way as other monies spent from the General Fund of the District.

All income derived from athletics, journalism, dramatics and musical productions shall be deposited in cocurricular activity accounts designated as "the athletic account," "the journalism account," "the music account" and "the performing arts account" for expenditures for the operation of the cocurricular activity. The District Finance Department is designated as the custodian of these accounts.

The college Business Offices may add a new cocurricular activity account by submitting a request consistent with Business Procedure 3.11 to the District Finance Department.