

CHECK LIMITATIONS

For internal control, efficiency, and fraud prevention, limitations are put on checks received from the public. The locations which accept checks are subject to the following guidelines:

Cashier's Office (or substations): No checks will be cashed for employees, students or the general public. In addition, checks will not be accepted for amounts in excess of fees due.

Bookstores and Cafeterias: No checks will be cashed for employees, students or the general public. In addition, checks will not be accepted for amounts in excess of the total purchase.