

RETURNED CHECKS

The cashier's office will notify a student by mail if a check is returned for any reason (e.g., insufficient funds, stop payment or account closed). A "bad check restriction" hold will be placed on all accounts, which blocks the ability to add/drop classes, obtain grades or transcripts, or any other records or registration service. To remove the account hold, a student must pay the original check amount plus a \$15.00 returned check charge.

Checks returned for any reason (e.g., insufficient funds, stop payment or account closed) by non-students will have the revenue removed by journal entry. The department where the revenue was originally deposited and the college business office will be notified by the cashier's office and will be responsible for any follow-up with the individual or entity whose check was returned.

The District reserves the right to refuse to accept personal checks from persons who have previously written bad checks.

California Civil Code Section 1719