

**COMMUNICATION WITH DISTRICT'S LEGAL COUNSEL**

In order to eliminate duplication of effort within the District, control legal costs and maintain a good working relationship with District's legal counsel, communication with the District's legal counsel is made by the Chancellor or designees (all Vice Chancellors).

All requests for opinions and interpretations should be submitted in writing to the Chancellor or designee. If the answer cannot be provided from the information on hand in the District Office, an opinion will be requested.

If the matter is of general interest, both the question and answer will be transmitted to all colleges of the District.