

PROCEDURES FOR PROMOTING COOPERATION IN DISTRICTWIDE RESEARCH INITIATIVES

Board Policy 1013 states:

In order to serve students more effectively, the Contra Costa Community College District Governing Board strongly encourages partnerships and a spirit of cooperation among the colleges, educational centers and the District Office. The Governing Board encourages creative sharing of human and physical resources.

District-wide research partnerships, like all others, should involve personnel that are key to its success, including: district vice chancellors; vice presidents of instruction; vice presidents of student services; deans of planning, research and student outcomes; the director of district research; college research coordinators; and program directors. Additionally, these partnerships should involve, as appropriate, district-wide councils (e.g., DGC, Economic Development, Facilities, HR, IT, Marketing, Planning, and Research) and college planning/research committees. The efforts of these partnerships should be referenced to CCCC'D's strategic and operational planning cycles. (See Addendum A)

These partnerships should enable institutional improvement for the benefit of CCCC'D students and community, inform efforts to ensure quality instruction and student services, and support district-wide strategic initiatives. These actions will be guided by two key assumptions: (1) Decision-making is best informed when it is based on relevant empirical data, including input from stakeholders with appropriate expertise who help to secure and interpret these data. (2) Planning and Research efforts are best invested when they are customer-focused and customer-driven, and help bring about educationally excellent and cost-effective programs.

In pursuit of these goals, district-wide research partnerships will collaborate with the District Research Council to undertake various tasks, including those needed to:

- a.) Establish a District-wide Research Agenda and Priorities;
- b.) Set District-wide Research Standards, Processes, Procedures and related infrastructure;
- c.) Evaluate a District-wide planning process that integrates various efforts, including:
 - Accreditation self-study and reports,
 - Program planning and review,
 - Budget development and allocation of resources,
 - Enrollment Management Planning,
 - Partnership for Excellence,
 - VTEA,
 - Matriculation,
 - Staff development planning,
 - Deferred maintenance and Facilities planning,
 - Grant development, and
 - Technology planning;
- d.) Identify needs and current performance capabilities (external and internal scans); and
- e.) Track district-wide institutional effectiveness measures.

(over)

An overview of the recommended way in which district-wide research efforts will be organized by the Research Council is provided in Addendum B.

District-wide research partnerships will play a central role in the Strategic Planning Process of CCCCD. This alliance draws on the collective wisdom of stakeholders and benefits from well-placed investments of pooled and scarce resources. It is hoped that the understanding and mutual benefits that will result from said arrangements will engender the spirit of cooperation that is needed for their success.

Approvals:

Approval Date: April 18, 2002 Research Council meeting

Membership: Vice Chancellor of Planning and Resource Development
Vice Chancellor of Technology Systems and Planning & Support
Deans of Planning, Research, and Student Outcomes (CCC, DVC, LMC)
Director of District Research
Designated Planning and Research Staff (DVC, LMC)