

**REDUCTION OF CLASSIFIED WORK FORCE AND REEMPLOYMENT**

1. Reductions in classified service shall be made in reverse order of seniority in the job classification of the employee and in accordance with the provisions of the Education Code.
2. Specially funded programs:
  - a. When, as a result of the expiration of a specially funded program, classified positions must be eliminated at the end of any school year, and classified employees will be subject to layoff for lack of funds, the employees to be laid off at the end of such school year shall be given written notice on or before April 29 informing them of their layoff effective at the end of such school year and of their displacement rights, if any, and re-employment rights.
  - b. However, if the termination date of any specially funded program is other than June 30, such notice shall be given not less than 60 days prior to the effective date of their layoff.
3. When, as a result of a bona fide reduction or elimination of the service being performed by any department, classified employees shall be subject to layoff for lack of work, affected employees shall be given notice of layoff not less than 60 calendar days prior to the effective date of layoff and informed of their displacement rights, if any, and reemployment rights. Notice shall also be given to the union.
4. A classified employee may not be laid off if a short-term employee is retained to render a service that the classified employee is qualified to render.
5. Nothing shall preclude a layoff for lack of funds in the event of an actual and existing financial inability to pay salaries of classified employees, nor layoff for lack of work resulting from causes not foreseeable or preventable by the Governing Board, without the notice required by the above two paragraphs.

Education Code 88017  
Public Employees, Local 1, Article 13