

ADMISSION OF HIGH SCHOOL AND OTHER K-12 STUDENTS

Applicants who are concurrently enrolled in the K-12 system or who are approved for home study may be admitted based on the following guidelines:

1. The Colleges of the District may accept Concurrent Enrollment/Special Admit students who the colleges deem can benefit from advanced scholastic or vocational work. Interested students shall provide written approval on a Concurrent Enrollment/Special Admit form signed by their parent and their school principal. Signed Concurrent Enrollment/Special Admit forms and a Private School Affidavit, if appropriate, must be submitted to the Admissions and Records Office each semester and must specify the recommended courses.
2. Students wishing to exceed the established unit limits must obtain approval from an instructional dean, student services dean, or designee.
3. Concurrent Enrollment/Special Admit students shall conform to all College academic policies and regulations, as well as the code of conduct, expected of all students.

Records of enrollment for Concurrent Enrollment/Special Admit students will be maintained for apportionment and academic purposes.

4. To be considered for admittance as a special summer session student, the student must meet the eligibility standards as established in Education Code Section 76001. To be considered for admittance as a special full-time student, the student must meet the eligibility standards as established in Education Code Section 48800.5.
5. Students will not be admitted unless they have availed themselves of all opportunities to enroll in equivalent courses at their schools of attendance as determined by the high school principal's signature on the Concurrent Enrollment/Special Admit form. Courses in which high school and other young students are permitted to enroll will be open to the entire college population, and will be taught with the rigor appropriate to college-level courses in accordance with the approved course outline.
6. The College reserves the right to exclude or limit enrollment into impacted programs and in other programs or courses where health, safety, instructional methodology, facility constraints or legal requirements are deemed inappropriate to Concurrently Enrolled/Special Admit students.
7. If a request for Concurrent/Special Admit enrollment is denied for a pupil who has been identified as highly gifted, the Board shall provide written findings and reasons for the denial within 60 days. A recommendation regarding the request for admission, and the denial shall be submitted to the Board at a regularly scheduled meeting that falls at least 30 days after the request for admissions has been submitted.
8. All K-12 minor students must submit all forms, including the application for admission, Concurrent Enrollment/Special Admit form, and a Private School Affidavit, if needed, by the deadline to add a course.
9. All apportionment generating courses of the District shall be open to enrollment to the general public in accordance with a priority system as reflected in the college catalogs.

California Education Code, Sections 48800, 48800.5, 76001, 76002