

### **DISTRICT DEBT COLLECTION ACTIVITIES**

The Chancellor, or designee, may withhold diplomas and registration privileges from any student or former student who fails to pay a proper financial obligation to the District. The student shall be given written notification that they have failed to pay a financial obligation due to the district and the opportunity to explain if the financial obligation is in error.

The definition of proper financial obligation shall include, but is not limited to: student fees; obligations incurred through the use of facilities, equipment or materials; library fines; unreturned library books; materials remaining improperly in the possession of the student; and/or any other unpaid obligation a student or former student owes to the District. A proper financial obligation does not include any unpaid obligation to a student organization.

Any item or items withheld shall be released, and all debt collection activities shall promptly end, when the student satisfactorily meets the financial obligation.

Title 5, California Code of Regulations, Section 59410