

Flexible Spending Online Enrollment 2021

Online Enrollment Period: 10/15/2021 to 11/15/2021

PLEASE NOTE: You must complete your enrollment prior to the enrollment deadline date or you will miss your opportunity to participate in the program in 2021.

Please follow these steps for enrolling for the upcoming plan year online.

Current enrollees/participants who have been in the plan before:

- Go to <https://myplans.cbiz.com>
- If you have not registered before; select “New User Registration” or
- If you have registered or are not sure; select “Forgot Password”
- Step 1:
 - First Name
 - Last Name
 - Social Security Number
 - Zip Code
- Step 2:
 - Create 3 security questions and answers (these will be asked if you need to reset password in the future)
- Step 3:
 - Create username and password (in real-time)

New enrollees/participants who have NOT been in the plan:

- Go to <https://myplans.cbiz.com>; under “Setting Up New Account” enter CODE: BIS-B04899

Login

Existing User? Login to your account Username <input type="text"/> Forgot Username? Password <input type="password"/> Forgot Password? <input type="button" value="Login"/>	Setting up a New Account? It's easy to apply for a new account. Click 'Get Started' below to begin. Code <input type="text"/> <input type="button" value="Get Started"/>
New User? Create your new username and password	

